B²B Index

Accounting, Tax Preparation, Bookkeeping & Payroll Services

Purchasing World Report

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B²B Index

Accounting, Tax Preparation, Bookkeeping & Payroll Services

B²B Purchasing World Report

Accounting, Tax Preparation, Bookkeeping & Payroll Services

The **Purchasing World Report** is an extract of the main database and provides a number of limited datasets for each of the countries covered. For users needing more information, detailed data on Accounting, Tax Preparation, Bookkeeping & Payroll Services is available in several Editions and Database versions. Users can order (at a discount) any other Editions, or the Database versions, as required from the After-Sales Service or from any Dealer.

This research provides data the Buying of Materials, Products and Services used for **Accounting, tax preparation, bookkeeping & payroll services**.

Contents

B²B Purchasing World Report 2
B²B Purchasing World Report Specifications 4
Materials, Products and Services Purchased : US$ 4
Report Description 6
Tables 10
Countries Covered 15
Demand Notes & Definitions 16
Financial Notes & Definitions 20
Industry Norm Definitions 27
B²B Buyer Targets 29
Procurement Data 30
Trade Buyers & End User Data 30
Survey Data 31
Corporate Data 32
Supplementary Data 36
B²B Database Editions 37
Upgrade to the full Database Edition at a reduced cost 37
Database Editions 38
Editions available 39
World B²B Database 39
Regional B²B Database 39

Country B²B Database 39
Country + City B²B Database 39
Demand for Materials, Products & Services 40
Products covered 41
Geographic Coverage 42
Financial Data 43
General Contents 44
Database Edition Demand Research Contents 45
Databases & Structures 45
Spreadsheets 47
Chapters 47
Countries 49
Methodology 52
Deliverables 52
About this Database 52
Real Time Support 52
Toolkits 53
Proprietary Software package compatibility 54
Resource Web 54
Research & Survey Methodology Analysis 55
Appendix 1 : Regional Report country coverage 56
Appendix 2 : About the After-Sales Service 57
How to order After-Sales Services 57
Database Compatibility 58

B2B Purchasing World Report Specifications

Accounting, Tax Preparation, Bookkeeping & Payroll Services

Reference: BS5078_L

This **B2B Purchasing World Report** edition has 801 pages. Updated monthly.

Years covered: Historic data for the past 7 years, and Forecast data for the next 7 years.

Cost: $950

Delivery: 24 hours as a downloaded PDF file, or shipped as a DVD.

Materials, Products and Services Purchased : US$

This report covers the following Materials, Products and Services Sectors:-

Purchased Materials, Products and Services data is given in US$ for each Country, by each Material / Product / Service listed below, by each Year: Historic data for the past 7 years, and Forecast data for the next 7 years.

ACCOUNTING - TAX PREPARATION - BOOKKEEPING + PAYROLL SERVICES

1. Accounting, tax preparation, bookkeeping & payroll services
2. Raw & Feedstock Materials, n.e.c.
3. Finished Materials, n.e.c.
4. All other Input Materials & Components, n.e.c.
5. Buildings & Fittings
6. Plant & Equipment
7. Vehicles & Equipment
8. Data Processing, Software & Office Equipment
9. Miscellaneous Capital Purchases
10. New Technology Purchases
11. Process Technology Purchases
12. Research & Development Purchases
13. Fuel Purchases
14. Energy Purchases
15. Sub-Contracted Work Purchased
16. After-Sales Services Purchased
17. Technical Process Services Purchased
18. Technical Product Services Purchased
19. Legal & Public Relations Services Purchased
20. Leasing of Buildings
21. Rental & Leasing of Equipment
22. Financial Services Purchased
23. Building Maintenance & Services Purchased
24. Equipment Maintenance & Services Purchased
25. Services Purchased
26. Telecommunications & Data Services
27. Travel, Hotel & Subsistence Purchased
28. Office Supplies, Mailing,
29. Advertising Services & Media Purchases
30. Advertising Materials Purchases
31. Point of Sales Materials Purchases
32. Promotional Materials & Services Purchases
33. Sales Materials & Promotional Print
34. Contracted Logistics Services
35. Logistics Services Purchased
36. Contracted Warehouse & Storage Services
37. Warehouse & Storage Purchases
38. Contracted Product Handling Services

Accounting, Tax Preparation, Bookkeeping & Payroll Services

39. Product Handling Services Purchased
40. Contracted Process Services
41. Product Process Service Purchases

NAICS / SIC coded reports and databases

This is a Buying or Procurement database which is designed to be compatible with U.S. government databases.

For NAICS / SIC coded reports and databases, the report structures are an analogue of U.S. Department of Commerce / U.S. Census databases, but in a worldwide context.

For a full explanation of the NAICS coding system see: http://www.census.gov/eos/www/naics/

These Materials, Products, Services & Revenue Lines codes and definitions are determined by the U.S. Government agencies.

Report Description

Accounting, Tax Preparation, Bookkeeping & Payroll Services Database

The Accounting, Tax Preparation, Bookkeeping & Payroll Services Purchasing World Report gives data on the Purchases of Raw Materials, Semi-Finished & Finished Products, plus all other business-to-business Purchases and Expenses by the 31,459 entities in the Accounting, tax preparation, bookkeeping & payroll services sector. The data analyses each of 200 countries, by each Purchased Product or Expense Group, by Product Code, by 2 Time series: 7 years Historic data and 7 years Forecast data.

The Products and Services purchased are defined by Product Groups based on the United States Commerce Department database codes.

Each of the 42 Products & Services Purchased quantified in US$, by each year (7 historic & 7 forecast years). Purchasing Volume and Unit data is available on request. Data from 31,459 Accounting, tax preparation, bookkeeping & payroll services entities worldwide.

Financial data is provided for the Accounting, tax preparation, bookkeeping & payroll services entities, including complete aggregated Financials, Balance Sheets and Financial Margins and Ratios, by country, by year.

A range of Industry Data is provided for Accounting, tax preparation, bookkeeping & payroll services, by country, by year.

This Accounting, Tax Preparation, Bookkeeping & Payroll Services Purchasing World Report is a PDF Summary Edition. 801 pages. Updated monthly.

Overview

ACCOUNTING - TAX PREPARATION - BOOKKEEPING + PAYROLL SERVICES PURCHASING WORLD REPORT

The Accounting, Tax Preparation, Bookkeeping & Payroll Services Purchasing World Report gives data on the Purchases of Raw Materials, Semi-Finished & Finished Products, plus all other business-to-business Purchases and Expenses by the 31,459 entities in the Accounting, tax preparation, bookkeeping & payroll services sector. The data analyses each of 200 countries, by each Purchased Product or Expense Group, by Product Code, by 2 Time series: 7 years Historic data and 7 years Forecast data.

Purchasing Data: the report contains aggregated data from 31,459 Companies or Organisations (worldwide) with their purchasing data for each of the 42 Product or Expenses Purchasing Groups, by each country, by each Year.

Financial Data: the report gives the aggregated Financial and Balance Sheet data, by each country, by each Year.

Industry Data: the report gives the aggregated Industry Data, by each country, by Year.

This Accounting, Tax Preparation, Bookkeeping & Payroll Services Purchasing World Report is a PDF Summary Edition. 801 pages. Updated monthly.

UPGRADE: A World Database Edition of this report is available which covers the 42 Purchasing / Expenses Products from 1997 with a forecast to 2046 This is a very large database with 2176 pages, 9805 spreadsheets, 9604 database tables, 581 illustrations. The report contains a number of Access databases which are an analogue of U.S. Government databases, and have the same database structures, datasets, field names, et al. The Database Edition is correlated with the U.S. Government NAICS / SIC code 54121.

Purchasing Volume and Unit data is available on request.

Data on the individual 31,459 Purchasing Companies or Organisations is available at any time (during 12 months) from the After-Sales Service.

Contents

ACCOUNTING - TAX PREPARATION - BOOKKEEPING + PAYROLL SERVICES PURCHASING WORLD REPORT

Purchasing data for Accounting, Tax Preparation, Bookkeeping & Payroll Services, in each country, by each of 42 Product or Expenses Purchasing Groups, by each year, in US$ terms. Data from 31,459 Accounting, tax preparation, bookkeeping & payroll services entities worldwide.

The Accounting, Tax Preparation, Bookkeeping & Payroll Services Purchasing World Report covers:

TIME SERIES: Historic, previous 7 years, and Forecast for next 7 years.

PURCHASES PRODUCTS & SERVICES (by country, by year, in US$):

ACCOUNTING - TAX PREPARATION - BOOKKEEPING + PAYROLL SERVICES

Accounting, tax preparation, bookkeeping & payroll services
Raw & Feedstock Materials, n.e.c.
Finished Materials, n.e.c.
All other Input Materials & Components, n.e.c.
Buildings & Fittings
Plant & Equipment
Vehicles & Equipment
Data Processing, Software & Office Equipment
Miscellaneous Capital Purchases
New Technology Purchases
Process Technology Purchases
Research & Development Purchases
Fuel Purchases
Energy Purchases
Sub-Contracted Work Purchased
After-Sales Services Purchased
Technical Process Services Purchased
Technical Product Services Purchased
Legal & Public Relations Services Purchased
Leasing of Buildings
Rental & Leasing of Equipment
Financial Services Purchased
Building Maintenance & Services Purchased
Equipment Maintenance & Services Purchased
Services Purchased
Telecommunications & Data Services
Travel, Hotel & Subsistence Purchased
Office Supplies, Mailing,
Advertising Services & Media Purchases
Advertising Materials Purchases
Point of Sales Materials Purchases
Promotional Materials & Services Purchases
Sales Materials & Promotional Print
Contracted Logistics Services
Logistics Services Purchased
Contracted Warehouse & Storage Services
Warehouse & Storage Purchases
Contracted Product Handling Services
Product Handling Services Purchased
Contracted Process Services
Product Process Service Purchases

FINANCIAL DATA (Accounting, tax preparation, bookkeeping & payroll services sector, by country, by year):

Balance Sheet Data: Total Sales, Domestic Sales, Exports, Pre-tax Profit, Interest Paid, Non-trading Income, Operating Profit, Depreciation: Structures, Depreciation: Plant and Equipment, Depreciation: Miscellaneous Items, Total Depreciation, Trading Profit, Intangible Assets, Intermediate Assets, Fixed Assets: Structures, Fixed Assets: Plant and Equipment, Fixed Assets: Miscellaneous Items, Fixed Assets, Capital Expenditure on Structures, Capital Expenditure on Plant and Equipment, Capital Expenditure on Vehicles, Capital Expenditure on Data Processing Equipment, Capital Expenditure on Miscellaneous Items, Total Capital Expenditure, Retirements: Structures, Retirements: Plant and Equipment, Retirements: Miscellaneous Items, Total Retirements, Total Fixed Assets, Finished Product Stocks, Work in Progress as Stocks, Materials as Stocks, Total Stocks / Inventory, Debtors, Total Maintenance Costs, Services Purchased, Miscellaneous Current Assets, Total Current Assets, Total Assets, Creditors, Short Term Loans, Miscellaneous Current Liabilities, Total Current Liabilities, Net Assets / Capital Employed, Shareholders Funds, Long Term Loans, Miscellaneous Long Term Liabilities, Workers, Hours Worked, Work in 1st Quarter, Work in 2nd Quarter, Work in 3rd Quarter, Work in 4th Quarter, Total Employees, Raw Materials Cost, Finished Materials Cost, Fuel Cost, Electricity Cost, Total Input Supplies / Materials and Energy Costs, Payroll Costs, Wages, Directors' Remunerations, Employee Benefits, Employee Commissions, Total Employees Remunerations, Sub Contractors, Rental & Leasing: Structures, Rental & Leasing: Plant and Equipment, Total Rental & Leasing Costs, Maintenance: Structures, Maintenance: Plant and Equipment, Communications Costs, Miscellaneous Expenses, Sales Personnel Variable & Commission Costs, Sales Expenses and Costs, Sales Materials Costs, Total Sales Costs, Distribution Fixed Costs, Distribution Variable Costs, Warehousing Fixed Costs, Warehousing Variable Costs,

Physical Handling Fixed Costs, Physical Handling Variable Costs, Physical Process Fixed Costs, Physical Process Variable Costs, Total Distribution and Handling Costs, Mailing & Correspondence Costs, Media Advertising Costs, Advertising Materials & Print Costs, POS & Display Costs, Exhibition & Events Costs, Total Advertising Costs, Product Returns & Rejection Costs, Product Installation & Re-Installation Costs, Product Breakdown & Post Installation Costs, Product Systems & Configuration Costs, Product Service & Maintenance Costs, Customer Problem Solving & Customer Complaint Costs, Total After-Sales Costs, Total Marketing Costs, New Technology Expenditure, New Production Technology Expenditure, Total Research and Development Expenditure, Total Operational & Process Costs, Debtors within Agreed Terms, Debtors Outside Agreed Terms, Un-recoverable Debts.

Financial Margins & Ratios Data: Return on Capital, Return on Assets, Return on Shareholders' Funds, Pre-tax Profit Margins, Operating Profit Margin, Trading Profit Margin, Return on Investment, Assets Utilisation (given as a ratio of Sales to Total Assets), Sales as a ratio of Fixed Assets, Stock Turnover (Sales as a ratio of Stocks), Credit Period, Creditors' Ratio (given as Creditors divided by Sales times 365 days), Default Debtors given as a Ratio of Total Debtors, Un-Recoverable Debts given as a Ratio of Total Debts, Working Capital / Sales, Materials & Energy Costs as a % of Sales, Added Value, Investment as a Ratio of Added Value, Value of Plant & Equipment as a % of Sales, Vertical Integration (Value Added as a % of Sales), Research & Development Investment as a % of Sales, Capital Expenditure Investment as a % of Sales, Marketing Costs as a % of Sales, Current Ratio (Current Assets as a ratio of Current Liabilities), Quick Ratio, Borrowing Ratio (or Total Debt as a ratio of Net Worth), Equity Ratio (Shareholders Funds as a ratio of Total Liabilities), Income Gearing, Total Debt as a ratio of Working Capital, Debt Gearing Ratio (Long Term Loans as a ratio of Net Worth), Average Remuneration (all employees - full and part), Profit per Employee, Sales per Employee, Remunerations / Sales, Fixed Assets per Employee, Capital Employed per Employee, Total Assets per Employee, Value of Average Investment per Employee, Value Added per Employee, Materials Costs as a % of Sales, Wage Costs as a % of Sales, Payroll and Wages as a Ratio to Materials, Variable Costs as a % of Sales, Fixed Costs as a % of Sales, Fixed Costs as a Ratio of Variable Costs, Distribution Costs as a % of Sales, Warehousing Costs as a % of Sales, Physical Costs as a % of Sales, Fixed as a Ratio of Variable Distribution Costs, Fixed as a Ratio of Variable Warehousing Costs, Fixed as a Ratio of Variable Physical Costs, Fixed as a Ratio of Variable Total Distribution & Handling Costs, Product Returns & Rejections Costs as a % of Sales, Product Installation & Associated Costs as a % of Sales, Product Breakdown & Associated Costs as a % of Sales, Product Systems & Associated Costs as a % of Sales, Product Service & Associated Costs as a % of Sales, Customer Complaint & Associated Costs as a % of Sales, Stock Work in Progress & Materials as a Ratio of Finished Products, Stock Materials as a Ratio of Work in Progress, Un-recoverable Debts as a Ratio of Total Debt, Un-recoverable Debts as a Ratio of Debts Within Agreed Terms, Total Sales Costs as a % of Sales, Total Distribution & Handling Costs as a % of Sales, Total Advertising Costs as a % of Sales, Total After-Sales Costs as a % of Sales, Total Customer Compensation Costs as a % of Sales, Total Variable Marketing Costs as a % of Sales, Total Fixed Marketing Costs as a % of Sales, Total Fixed Marketing Costs as a Ratio of Total Variable Marketing Co, Variable Sales Personnel Costs as a Ratio of Marketing Costs, Variable Distribution & Handling Costs as a Ratio of Marketing Costs, Variable Advertising Costs as a Ratio of Marketing Costs, Variable After-Sales Costs as a Ratio of Marketing Costs, Sales Personnel Variable Costs as a Ratio of Sales, Sales Personnel Variable Costs as a Ratio of Debtors, Sales Personnel Variable Costs as a Ratio of Un-Recoverable Debtors, Exports as a % of Sales, $ Hourly Pay Rate, $ Hourly Wage Rate, Capital Employed.

INDUSTRY DATA (Accounting, tax preparation, bookkeeping & payroll services sector, by country, by year):

OEM & Manufacturers Market Level, Wholesale & Distributor Market Level, Retailer & Added Value Retailer Market Level, End User & Consumer Market Level, Discounted & Promotional Market Level, Plant & Equipment Average Annual Investment, Product Prices / Market Average Index, New Products Introduction Index, Relative output of Products of a Superior Quality Index, Index of Comparative Salesforce and Selling Expenditure, Index of Comparative Advertising Expenditure, Index of Comparative General Promotional Expenditure, Product Adoption Rates, Product Sales Conversion Rates, Average Annual Sales Growth Rate, Capacity Utilization as a measure of Standard Capacity, Standardized Products & Services Index, Relative Employee Compensation Index, Instable Market Share as an Index of Total Market Share, Relative Forward Integration Index, Plant and Equipment Investment greater than Depreciation, Plant and Equipment Investment Equal to Depreciation, Plant and Equipment Investment Less than Depreciation, Plant and Equipment Investment - Unallocated, Plant and Equipment in Use within the range 0-3 years, Plant and Equipment in Use 3-6 years, Plant and Equipment in Use 6-9 years, Plant and Equipment in Use over years 9 old / Unallocated, Supplier Concentration = 8 Largest, Supplier Concentration = 20 Largest, Supplier Concentration = 50 Largest, Supplier Concentration = Unspecified / Unallocated, Immediate Wholesale & Retail Customers, Immediate OEM and Manufacturing Customers, Immediate Consumer and End User Customers, Immediate Non-Specific Customers / Unallocated, Enterprises within the Range 1-19 Employees, Enterprises 20-99 Employees, Enterprises 100+ Employees, Enterprises within Unspecified / Unallocated Employee Ranges, Buyer Age Profile in the range 0-19 Years, Buyer Age Profile 20-24 Years, Buyer Age Profile 25-34 Years, Buyer Age Profile 35-44 Years, Buyer Age Profile 45-54 Years, Buyer Age Profile 55-64 Years, Buyer Age Profile 65+ / Unallocated Years, Buyer Profile in the AB Social Group, Buyer Profile C1 Social Group, Buyer Profile C2 Social Group, Buyer Profile DE / Unallocated Social Group, End User Age Profile in the range 0-19 Years, End User Age Profile 20-24 Years, End User Age Profile 25-34 Years, End User Age Profile 35-44 Years, End User Age Profile 45-54 Years, End User Age Profile 55-64 Years, End User Age Profile 65+ / Unallocated Years, End User Profile in the AB Social Group, End User Profile in the C1 Social Group, End User Profile in the C2 Social Group, End User Profile in the DE / Unallocated Social Group.

COUNTRIES COVERED:

Countries covered include: Albania, Algeria, Angola, Argentina, Armenia, Aruba, Australia, Austria, Azerbaijan, Bahamas, Bahrain, Bangladesh, Barbados, Belarus, Belgium, Belize, Bolivia, Bosnia and Herzegovina, Botswana, Brazil, Bulgaria, Cambodia, Cameroon, Canada, Chile, China, Colombia, Costa Rica, Cote d'Ivoire, Croatia, Cuba, Cyprus, Czech Republic, Denmark, Dominica, Dominican Republic, Ecuador, Egypt, Eire, El Salvador, Eritrea, Estonia, Ethiopia, Finland, France, French Guiana, Gabon, Gambia, Georgia, Germany, Ghana, Greece, Guadeloupe, Guatemala, Guinea, Guinea-Bissau, Guyana, Haiti, Honduras,

Hungary, Iceland, India, Indonesia, Iran, Iraq, Israel, Italy, Jamaica, Japan, Jordan, Kazakhstan, Kenya, Kuwait, Kyrgyzstan, Laos, Latvia, Lebanon, Lesotho, Liberia, Libya, Lithuania, Luxembourg, Macedonia, Madagascar, Malawi, Malaysia, Malta, Martinique, Mexico, Moldova, Montenegro, Morocco, Mozambique, Namibia, Netherlands, Netherlands Antilles, New Zealand, Nicaragua, Nigeria, Norway, Oman, Pakistan, Panama, Papua New Guinea, Paraguay, Peru, Philippines, Poland, Portugal, Puerto Rico, Qatar, Reunion, Romania, Russia, Saudi Arabia, Senegal, Sierra Leone, Singapore, Slovakia, Slovenia, South Africa, South Korea, Spain, Sri Lanka, Sudan (2), Suriname, Swaziland, Sweden, Switzerland, Syria, Taiwan, Tajikistan, Tanzania, Thailand, Trinidad and Tobago, Tunisia, Turkey, Turkmenistan, Uganda, Ukraine, United Arab Emirates, United Kingdom, United States, Uruguay, Uzbekistan, Venezuela, Vietnam, Zambia, Zimbabwe. [* Data Caveat: Some smaller countries may not be included for statistical reasons.]

Tables

1. World Purchasing Historic : US$ Million
2. World Purchasing Forecast : US$ Million
3. Canada & USA Purchasing Historic : US$ Million
4. Canada & USA Purchasing Forecast : US$ Million
5. Central America Purchasing Historic : US$ Million
6. Central America Purchasing Forecast : US$ Million
7. South America Purchasing Historic : US$ Million
8. South America Purchasing Forecast : US$ Million
9. Europe Purchasing Historic : US$ Million
10. Europe Purchasing Forecast : US$ Million
11. Eurasia Purchasing Historic : US$ Million
12. Eurasia Purchasing Forecast : US$ Million
13. Middle East Purchasing Historic : US$ Million
14. Middle East Purchasing Forecast : US$ Million
15. Africa Purchasing Historic : US$ Million
16. Africa Purchasing Forecast : US$ Million
17. Asia Purchasing Historic : US$ Million
18. Asia Purchasing Forecast : US$ Million
19. Oceania Purchasing Historic : US$ Million
20. Oceania Purchasing Forecast : US$ Million
21. Algeria Purchasing Historic : US$ Million
22. Algeria Purchasing Forecast : US$ Million
23. Algeria Financials Historic
24. Algeria Financials Forecast
25. Algeria Industry Norms
26. Argentina Purchasing Historic : US$ Million
27. Argentina Purchasing Forecast : US$ Million
28. Argentina Financials Historic
29. Argentina Financials Forecast
30. Argentina Industry Norms
31. Australia Purchasing Historic : US$ Million
32. Australia Purchasing Forecast : US$ Million
33. Australia Financials Historic
34. Australia Financials Forecast
35. Australia Industry Norms
36. Austria Purchasing Historic : US$ Million
37. Austria Purchasing Forecast : US$ Million
38. Austria Financials Historic
39. Austria Financials Forecast
40. Austria Industry Norms
41. Azerbaijan Purchasing Historic : US$ Million
42. Azerbaijan Purchasing Forecast : US$ Million
43. Azerbaijan Financials Historic
44. Azerbaijan Financials Forecast
45. Azerbaijan Industry Norms
46. Bahrain Purchasing Historic : US$ Million
47. Bahrain Purchasing Forecast : US$ Million
48. Bahrain Financials Historic
49. Bahrain Financials Forecast
50. Bahrain Industry Norms
51. Bangladesh Purchasing Historic : US$ Million
52. Bangladesh Purchasing Forecast : US$ Million
53. Bangladesh Financials Historic
54. Bangladesh Financials Forecast
55. Bangladesh Industry Norms
56. Belarus Purchasing Historic : US$ Million
57. Belarus Purchasing Forecast : US$ Million
58. Belarus Financials Historic
59. Belarus Financials Forecast
60. Belarus Industry Norms
61. Belgium Purchasing Historic : US$ Million
62. Belgium Purchasing Forecast : US$ Million
63. Belgium Financials Historic
64. Belgium Financials Forecast
65. Belgium Industry Norms
66. Bolivia Purchasing Historic : US$ Million
67. Bolivia Purchasing Forecast : US$ Million
68. Bolivia Financials Historic
69. Bolivia Financials Forecast
70. Bolivia Industry Norms

Tables

71. Bosnia & Herz. Purchasing Historic : US$ Million
72. Bosnia & Herze. Purchasing Forecast : US$ Million
73. Bosnia and Herzegovina Financials Historic
74. Bosnia and Herzegovina Financials Forecast
75. Bosnia and Herzegovina Industry Norms
76. Botswana Purchasing Historic : US$ Million
77. Botswana Purchasing Forecast : US$ Million
78. Botswana Financials Historic
79. Botswana Financials Forecast
80. Botswana Industry Norms
81. Brazil Purchasing Historic : US$ Million
82. Brazil Purchasing Forecast : US$ Million
83. Brazil Financials Historic
84. Brazil Financials Forecast
85. Brazil Industry Norms
86. Bulgaria Purchasing Historic : US$ Million
87. Bulgaria Purchasing Forecast : US$ Million
88. Bulgaria Financials Historic
89. Bulgaria Financials Forecast
90. Bulgaria Industry Norms
91. Cambodia Purchasing Historic : US$ Million
92. Cambodia Purchasing Forecast : US$ Million
93. Cambodia Financials Historic
94. Cambodia Financials Forecast
95. Cambodia Industry Norms
96. Canada Purchasing Historic : US$ Million
97. Canada Purchasing Forecast : US$ Million
98. Canada Financials Historic
99. Canada Financials Forecast
100. Canada Industry Norms
101. Chile Purchasing Historic : US$ Million
102. Chile Purchasing Forecast : US$ Million
103. Chile Financials Historic
104. Chile Financials Forecast
105. Chile Industry Norms
106. China Purchasing Historic : US$ Million
107. China Purchasing Forecast : US$ Million
108. China Financials Historic
109. China Financials Forecast
110. China Industry Norms
111. Colombia Purchasing Historic : US$ Million
112. Colombia Purchasing Forecast : US$ Million
113. Colombia Financials Historic
114. Colombia Financials Forecast
115. Colombia Industry Norms
116. Costa Rica Purchasing Historic : US$ Million
117. Costa Rica Purchasing Forecast : US$ Million
118. Costa Rica Financials Historic
119. Costa Rica Financials Forecast
120. Costa Rica Industry Norms
121. Croatia Purchasing Historic : US$ Million
122. Croatia Purchasing Forecast : US$ Million
123. Croatia Financials Historic
124. Croatia Financials Forecast
125. Croatia Industry Norms
126. Cuba Purchasing Historic : US$ Million
127. Cuba Purchasing Forecast : US$ Million
128. Cuba Financials Historic
129. Cuba Financials Forecast
130. Cuba Industry Norms
131. Cyprus Purchasing Historic : US$ Million
132. Cyprus Purchasing Forecast : US$ Million
133. Cyprus Financials Historic
134. Cyprus Financials Forecast
135. Cyprus Industry Norms
136. Czech Republic Purchasing Historic : US$ Million
137. Czech Republic Purchasing Forecast : US$ Million
138. Czech Republic Financials Historic
139. Czech Republic Financials Forecast
140. Czech Republic Industry Norms
141. Denmark Purchasing Historic : US$ Million
142. Denmark Purchasing Forecast : US$ Million
143. Denmark Financials Historic
144. Denmark Financials Forecast
145. Denmark Industry Norms
146. Ecuador Purchasing Historic : US$ Million
147. Ecuador Purchasing Forecast : US$ Million
148. Ecuador Financials Historic
149. Ecuador Financials Forecast
150. Ecuador Industry Norms
151. Egypt Purchasing Historic : US$ Million
152. Egypt Purchasing Forecast : US$ Million
153. Egypt Financials Historic
154. Egypt Financials Forecast
155. Egypt Industry Norms
156. El Salvador Purchasing Historic : US$ Million
157. El Salvador Purchasing Forecast : US$ Million
158. El Salvador Financials Historic
159. El Salvador Financials Forecast
160. El Salvador Industry Norms
161. Estonia Purchasing Historic : US$ Million
162. Estonia Purchasing Forecast : US$ Million
163. Estonia Financials Historic
164. Estonia Financials Forecast
165. Estonia Industry Norms
166. Finland Purchasing Historic : US$ Million
167. Finland Purchasing Forecast : US$ Million
168. Finland Financials Historic
169. Finland Financials Forecast
170. Finland Industry Norms
171. France Purchasing Historic : US$ Million
172. France Purchasing Forecast : US$ Million
173. France Financials Historic
174. France Financials Forecast
175. France Industry Norms
176. French Guiana Purchasing Historic : US$ Million
177. French Guiana Purchasing Forecast : US$ Million
178. French Guiana Financials Historic
179. French Guiana Financials Forecast
180. French Guiana Industry Norms
181. Georgia Purchasing Historic : US$ Million
182. Georgia Purchasing Forecast : US$ Million
183. Georgia Financials Historic
184. Georgia Financials Forecast
185. Georgia Industry Norms
186. Germany Purchasing Historic : US$ Million
187. Germany Purchasing Forecast : US$ Million
188. Germany Financials Historic
189. Germany Financials Forecast
190. Germany Industry Norms

Tables

191. Ghana Purchasing Historic : US$ Million
192. Ghana Purchasing Forecast : US$ Million
193. Ghana Financials Historic
194. Ghana Financials Forecast
195. Ghana Industry Norms
196. Greece Purchasing Historic : US$ Million
197. Greece Purchasing Forecast : US$ Million
198. Greece Financials Historic
199. Greece Financials Forecast
200. Greece Industry Norms
201. Guyana Purchasing Historic : US$ Million
202. Guyana Purchasing Forecast : US$ Million
203. Guyana Financials Historic
204. Guyana Financials Forecast
205. Guyana Industry Norms
206. Honduras Purchasing Historic : US$ Million
207. Honduras Purchasing Forecast : US$ Million
208. Honduras Financials Historic
209. Honduras Financials Forecast
210. Honduras Industry Norms
211. Hong Kong Purchasing Historic : US$ Million
212. Hong Kong Purchasing Forecast : US$ Million
213. Hong Kong Financials Historic
214. Hong Kong Financials Forecast
215. Hong Kong Industry Norms
216. Hungary Purchasing Historic : US$ Million
217. Hungary Purchasing Forecast : US$ Million
218. Hungary Financials Historic
219. Hungary Financials Forecast
220. Hungary Industry Norms
221. Iceland Purchasing Historic : US$ Million
222. Iceland Purchasing Forecast : US$ Million
223. Iceland Financials Historic
224. Iceland Financials Forecast
225. Iceland Industry Norms
226. India Purchasing Historic : US$ Million
227. India Purchasing Forecast : US$ Million
228. India Financials Historic
229. India Financials Forecast
230. India Industry Norms
231. Indonesia Purchasing Historic : US$ Million
232. Indonesia Purchasing Forecast : US$ Million
233. Indonesia Financials Historic
234. Indonesia Financials Forecast
235. Indonesia Industry Norms
236. Iran Purchasing Historic : US$ Million
237. Iran Purchasing Forecast : US$ Million
238. Iran Financials Historic
239. Iran Financials Forecast
240. Iran Industry Norms
241. Ireland Purchasing Historic : US$ Million
242. Ireland Purchasing Forecast : US$ Million
243. Ireland Financials Historic
244. Ireland Financials Forecast
245. Ireland Industry Norms
246. Israel Purchasing Historic : US$ Million
247. Israel Purchasing Forecast : US$ Million
248. Israel Financials Historic
249. Israel Financials Forecast
250. Israel Industry Norms
251. Italy Purchasing Historic : US$ Million
252. Italy Purchasing Forecast : US$ Million
253. Italy Financials Historic
254. Italy Financials Forecast
255. Italy Industry Norms
256. Jamaica Purchasing Historic : US$ Million
257. Jamaica Purchasing Forecast : US$ Million
258. Jamaica Financials Historic
259. Jamaica Financials Forecast
260. Jamaica Industry Norms
261. Japan Purchasing Historic : US$ Million
262. Japan Purchasing Forecast : US$ Million
263. Japan Financials Historic
264. Japan Financials Forecast
265. Japan Industry Norms
266. Kazakhstan Purchasing Historic : US$ Million
267. Kazakhstan Purchasing Forecast : US$ Million
268. Kazakhstan Financials Historic
269. Kazakhstan Financials Forecast
270. Kazakhstan Industry Norms
271. Kenya Purchasing Historic : US$ Million
272. Kenya Purchasing Forecast : US$ Million
273. Kenya Financials Historic
274. Kenya Financials Forecast
275. Kenya Industry Norms
276. Kuwait Purchasing Historic : US$ Million
277. Kuwait Purchasing Forecast : US$ Million
278. Kuwait Financials Historic
279. Kuwait Financials Forecast
280. Kuwait Industry Norms
281. Kyrgyzstan Purchasing Historic : US$ Million
282. Kyrgyzstan Purchasing Forecast : US$ Million
283. Kyrgyzstan Financials Historic
284. Kyrgyzstan Financials Forecast
285. Kyrgyzstan Industry Norms
286. Laos Purchasing Historic : US$ Million
287. Laos Purchasing Forecast : US$ Million
288. Laos Financials Historic
289. Laos Financials Forecast
290. Laos Industry Norms
291. Latvia Purchasing Historic : US$ Million
292. Latvia Purchasing Forecast : US$ Million
293. Latvia Financials Historic
294. Latvia Financials Forecast
295. Latvia Industry Norms
296. Lebanon Purchasing Historic : US$ Million
297. Lebanon Purchasing Forecast : US$ Million
298. Lebanon Financials Historic
299. Lebanon Financials Forecast
300. Lebanon Industry Norms
301. Lithuania Purchasing Historic : US$ Million
302. Lithuania Purchasing Forecast : US$ Million
303. Lithuania Financials Historic
304. Lithuania Financials Forecast
305. Lithuania Industry Norms
306. Luxembourg Purchasing Historic : US$ Million
307. Luxembourg Purchasing Forecast : US$ Million
308. Luxembourg Financials Historic
309. Luxembourg Financials Forecast
310. Luxembourg Industry Norms

Tables

311. Malawi Purchasing Historic : US$ Million
312. Malawi Purchasing Forecast : US$ Million
313. Malawi Financials Historic
314. Malawi Financials Forecast
315. Malawi Industry Norms
316. Malaysia Purchasing Historic : US$ Million
317. Malaysia Purchasing Forecast : US$ Million
318. Malaysia Financials Historic
319. Malaysia Financials Forecast
320. Malaysia Industry Norms
321. Mexico Purchasing Historic : US$ Million
322. Mexico Purchasing Forecast : US$ Million
323. Mexico Financials Historic
324. Mexico Financials Forecast
325. Mexico Industry Norms
326. Morocco Purchasing Historic : US$ Million
327. Morocco Purchasing Forecast : US$ Million
328. Morocco Financials Historic
329. Morocco Financials Forecast
330. Morocco Industry Norms
331. Netherlands Purchasing Historic : US$ Million
332. Netherlands Purchasing Forecast : US$ Million
333. Netherlands Financials Historic
334. Netherlands Financials Forecast
335. Netherlands Industry Norms
336. New Zealand Purchasing Historic : US$ Million
337. New Zealand Purchasing Forecast : US$ Million
338. New Zealand Financials Historic
339. New Zealand Financials Forecast
340. New Zealand Industry Norms
341. Nicaragua Purchasing Historic : US$ Million
342. Nicaragua Purchasing Forecast : US$ Million
343. Nicaragua Financials Historic
344. Nicaragua Financials Forecast
345. Nicaragua Industry Norms
346. Nigeria Purchasing Historic : US$ Million
347. Nigeria Purchasing Forecast : US$ Million
348. Nigeria Financials Historic
349. Nigeria Financials Forecast
350. Nigeria Industry Norms
351. Norway Purchasing Historic : US$ Million
352. Norway Purchasing Forecast : US$ Million
353. Norway Financials Historic
354. Norway Financials Forecast
355. Norway Industry Norms
356. Pakistan Purchasing Historic : US$ Million
357. Pakistan Purchasing Forecast : US$ Million
358. Pakistan Financials Historic
359. Pakistan Financials Forecast
360. Pakistan Industry Norms
361. Panama Purchasing Historic : US$ Million
362. Panama Purchasing Forecast : US$ Million
363. Panama Financials Historic
364. Panama Financials Forecast
365. Panama Industry Norms
366. Paraguay Purchasing Historic : US$ Million
367. Paraguay Purchasing Forecast : US$ Million
368. Paraguay Financials Historic
369. Paraguay Financials Forecast
370. Paraguay Industry Norms
371. Peru Purchasing Historic : US$ Million
372. Peru Purchasing Forecast : US$ Million
373. Peru Financials Historic
374. Peru Financials Forecast
375. Peru Industry Norms
376. Philippines Purchasing Historic : US$ Million
377. Philippines Purchasing Forecast : US$ Million
378. Philippines Financials Historic
379. Philippines Financials Forecast
380. Philippines Industry Norms
381. Poland Purchasing Historic : US$ Million
382. Poland Purchasing Forecast : US$ Million
383. Poland Financials Historic
384. Poland Financials Forecast
385. Poland Industry Norms
386. Portugal Purchasing Historic : US$ Million
387. Portugal Purchasing Forecast : US$ Million
388. Portugal Financials Historic
389. Portugal Financials Forecast
390. Portugal Industry Norms
391. Romania Purchasing Historic : US$ Million
392. Romania Purchasing Forecast : US$ Million
393. Romania Financials Historic
394. Romania Financials Forecast
395. Romania Industry Norms
396. Russia Purchasing Historic : US$ Million
397. Russia Purchasing Forecast : US$ Million
398. Russia Financials Historic
399. Russia Financials Forecast
400. Russia Industry Norms
401. Saudi Arabia Purchasing Historic : US$ Million
402. Saudi Arabia Purchasing Forecast : US$ Million
403. Saudi Arabia Financials Historic
404. Saudi Arabia Financials Forecast
405. Saudi Arabia Industry Norms
406. Serbia & Montenegro Purchasing Historic : US$ Million
407. Serbia & Monte. Purchasing Forecast : US$ Million
408. Serbia and Montenegro Financials Historic
409. Serbia and Montenegro Financials Forecast
410. Serbia and Montenegro Industry Norms
411. Singapore Purchasing Historic : US$ Million
412. Singapore Purchasing Forecast : US$ Million
413. Singapore Financials Historic
414. Singapore Financials Forecast
415. Singapore Industry Norms
416. Slovakia Purchasing Historic : US$ Million
417. Slovakia Purchasing Forecast : US$ Million
418. Slovakia Financials Historic
419. Slovakia Financials Forecast
420. Slovakia Industry Norms
421. Slovenia Purchasing Historic : US$ Million
422. Slovenia Purchasing Forecast : US$ Million
423. Slovenia Financials Historic
424. Slovenia Financials Forecast
425. Slovenia Industry Norms
426. South Africa Purchasing Historic : US$ Million
427. South Africa Purchasing Forecast : US$ Million
428. South Africa Financials Historic
429. South Africa Financials Forecast
430. South Africa Industry Norms

Tables

431. South Korea Purchasing Historic : US$ Million
432. South Korea Purchasing Forecast : US$ Million
433. South Korea Financials Historic
434. South Korea Financials Forecast
435. South Korea Industry Norms
436. Spain Purchasing Historic : US$ Million
437. Spain Purchasing Forecast : US$ Million
438. Spain Financials Historic
439. Spain Financials Forecast
440. Spain Industry Norms
441. Sri Lanka Purchasing Historic : US$ Million
442. Sri Lanka Purchasing Forecast : US$ Million
443. Sri Lanka Financials Historic
444. Sri Lanka Financials Forecast
445. Sri Lanka Industry Norms
446. Suriname Purchasing Historic : US$ Million
447. Suriname Purchasing Forecast : US$ Million
448. Suriname Financials Historic
449. Suriname Financials Forecast
450. Suriname Industry Norms
451. Sweden Purchasing Historic : US$ Million
452. Sweden Purchasing Forecast : US$ Million
453. Sweden Financials Historic
454. Sweden Financials Forecast
455. Sweden Industry Norms
456. Switzerland Purchasing Historic : US$ Million
457. Switzerland Purchasing Forecast : US$ Million
458. Switzerland Financials Historic
459. Switzerland Financials Forecast
460. Switzerland Industry Norms
461. Taiwan Purchasing Historic : US$ Million
462. Taiwan Purchasing Forecast : US$ Million
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465. Taiwan Industry Norms
466. Tanzania Purchasing Historic : US$ Million
467. Tanzania Purchasing Forecast : US$ Million
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469. Tanzania Financials Forecast
470. Tanzania Industry Norms
471. Thailand Purchasing Historic : US$ Million
472. Thailand Purchasing Forecast : US$ Million
473. Thailand Financials Historic
474. Thailand Financials Forecast
475. Thailand Industry Norms
476. Tunisia Purchasing Historic : US$ Million
477. Tunisia Purchasing Forecast : US$ Million
478. Tunisia Financials Historic
479. Tunisia Financials Forecast
480. Tunisia Industry Norms
481. Turkey Purchasing Historic : US$ Million
482. Turkey Purchasing Forecast : US$ Million
483. Turkey Financials Historic
484. Turkey Financials Forecast
485. Turkey Industry Norms
486. Uganda Purchasing Historic : US$ Million
487. Uganda Purchasing Forecast : US$ Million
488. Uganda Financials Historic
489. Uganda Financials Forecast
490. Uganda Industry Norms
491. Ukraine Purchasing Historic : US$ Million
492. Ukraine Purchasing Forecast : US$ Million
493. Ukraine Financials Historic
494. Ukraine Financials Forecast
495. Ukraine Industry Norms
496. United Arab Emirates Purchasing Historic : US$ Million
497. UAE Purchasing Forecast : US$ Million
498. United Arab Emirates Financials Historic
499. United Arab Emirates Financials Forecast
500. United Arab Emirates Industry Norms
501. United Kingdom Purchasing Historic : US$ Million
502. United Kingdom Purchasing Forecast : US$ Million
503. United Kingdom Financials Historic
504. United Kingdom Financials Forecast
505. United Kingdom Industry Norms
506. United States Purchasing Historic : US$ Million
507. United States Purchasing Forecast : US$ Million
508. United States Financials Historic
509. United States Financials Forecast
510. United States Industry Norms
511. Uruguay Purchasing Historic : US$ Million
512. Uruguay Purchasing Forecast : US$ Million
513. Uruguay Financials Historic
514. Uruguay Financials Forecast
515. Uruguay Industry Norms
516. Uzbekistan Purchasing Historic : US$ Million
517. Uzbekistan Purchasing Forecast : US$ Million
518. Uzbekistan Financials Historic
519. Uzbekistan Financials Forecast
520. Uzbekistan Industry Norms
521. Venezuela Purchasing Historic : US$ Million
522. Venezuela Purchasing Forecast : US$ Million
523. Venezuela Financials Historic
524. Venezuela Financials Forecast
525. Venezuela Industry Norms
526. Vietnam Purchasing Historic : US$ Million
527. Vietnam Purchasing Forecast : US$ Million
528. Vietnam Financials Historic
529. Vietnam Financials Forecast
530. Vietnam Industry Norms
531. Zambia Purchasing Historic : US$ Million
532. Zambia Purchasing Forecast : US$ Million
533. Zambia Financials Historic
534. Zambia Financials Forecast
535. Zambia Industry Norms

Countries Covered

Algeria
Argentina
Australia
Austria
Azerbaijan
Bahrain
Bangladesh
Belarus
Belgium
Bolivia
Bosnia & Herzegovina
Botswana
Brazil
Bulgaria
Cambodia
Canada
Chile
Colombia
Costa Rica
Croatia
Cuba
Cyprus
Czech Republic
Denmark
Ecuador
Egypt
El Salvador
Estonia
Finland
France
French Guiana
Georgia
Germany
Ghana
Greece
Guyana
Honduras
Hong Kong
Hungary
Iceland
India
Indonesia
Iran
Ireland
Israel
Italy
Jamaica
Japan
Kazakhstan
Kenya
Kuwait
Kyrgyzstan
Laos
Latvia
Lebanon
Lithuania
Luxembourg
Malawi
Malaysia
Mexico
Morocco
New Zealand
Nicaragua
Nigeria
Norway
Pakistan
Panama
Paraguay
Peru
Philippines
Poland
Portugal
Romania
Russia
Saudi Arabia
Serbia & Montenegro
Singapore
Slovakia
Slovenia
South Africa
South Korea
Spain
Sri Lanka
Suriname
Sweden
Switzerland
Taiwan
Tanzania
Thailand
The Netherlands
Tunisia
Turkey
Uganda
Ukraine
United Arab Emirates
United Kingdom
United States
Uruguay
Uzbekistan
Venezuela
Vietnam
Zambia

Data Caveat

The report databases are designed to give a common definition, unit of measure and quantification of markets in over 200 countries. The reports rely on data collection at various levels of the product flow; this effectively means, the producer, the distribution channels and the end user or consumers. This data is then correlated with any national and international statistical data produced by official agencies. Unfortunately, product flow data gathering in some countries is difficult, and furthermore the official statistical data is both inaccurate and sparse. In such circumstances, in some countries, we have to flag a Data Caveat as a warning. What this means is that in some countries the data is not sufficiently verifiable for statistical purposes and in those cases the data may not be presented.

Demand Notes & Definitions

ALL BUYING/PURCHASING DATA FIGURES ARE IN REAL TERMS : US$

REAL TERMS are figures excluding the effects of inflation, thus the Forecasts and figures given can be readily converted into units or volume. This is done by applying the average prices for the base year and dividing the figures by this price for all years. Thus it is possible to easily ascertain both historic and forecasted product volume.

A "most recent published accounts" base is used because most company accounts are historic and thus clients will be able to compare the figures given in this report with their own company figures without the need for conversion or the need for inflators or multiplying factors.

AVERAGE SALES PRICES ARE NOT APPROPRIATE OR APPLICABLE TO THIS DATABASE

The effect of using Real Terms figures is that the forecasted figures will be depressed, as they do not include inflation, and figures from former years (i.e. before the Base Year) will be increased.

The Current or Base Year is at the convergent point as is the Current cost. This Current Cost usually increases because of the effects of inflation. The Real Terms figures do not include the effects of inflation and thus only increases or decreases if the actual product volume or units increase or decrease. In this way it is possible to evaluate the market and other figures more realistically.

The figures and the Trend figures represent an overall median probability trend line that is plotted to give the most probable course amongst the annual forecast scatter. Thus, the figures do not reflect year-on-year depressions and peaks in absolute terms, but instead represents a year-on-year modified trend line. The various SCENARIOS provided in the database reflect the differential forecasts specific to the factors being forecast.

The U.S. government uses the term Constant dollars (or “real” dollars) and this is defined thus: Output values converted to a base price level, calculated by dividing current (or actual) dollars by a deflator. Use of constant dollars eliminates the effects of price changes between the year of measurement and the base year and allows calculation of real changes in output.

HISTORIC & FORECAST DATA TRANSITION PERIODS

The HISTORIC DATA covers the last 7 years to the current year, and the MEDIAN FORECAST DATA series covers the next 7 years. There is always a transition period; which is in fact during the last two quarters, i.e. whilst the historic data is being collated. In addition the data given for the next two quarters is considered an estimate rather than a forecast. Thus the 12 month period around the database output date is an estimate.

THE BUYING ENVIRONMENT

There are four basic issues to investigate when considering the Demand environment:

1. Demand Growth
2. Procurement Structure
3. Buyers Serviced
4. Customer & End User Factors

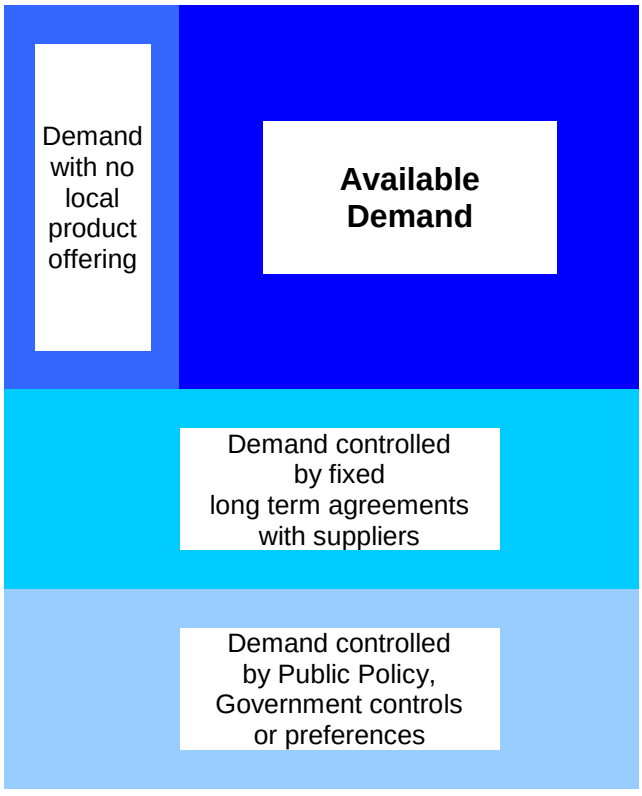
1. DEMAND GROWTH is analysed in the database Historically from 1997, with a Forecast for the next 28 years. In addition there are 96 forecasting scenarios considered to represent and explore the economic and business variables.

2. THE PROCUREMENT STRUCTURE is very critical for profitability. The nature of the Buyers, the location of the Customer Base, the Composition of the customer base and the supplier structure is fully provided in several other sections of this study and therefore no further discussion is necessary.

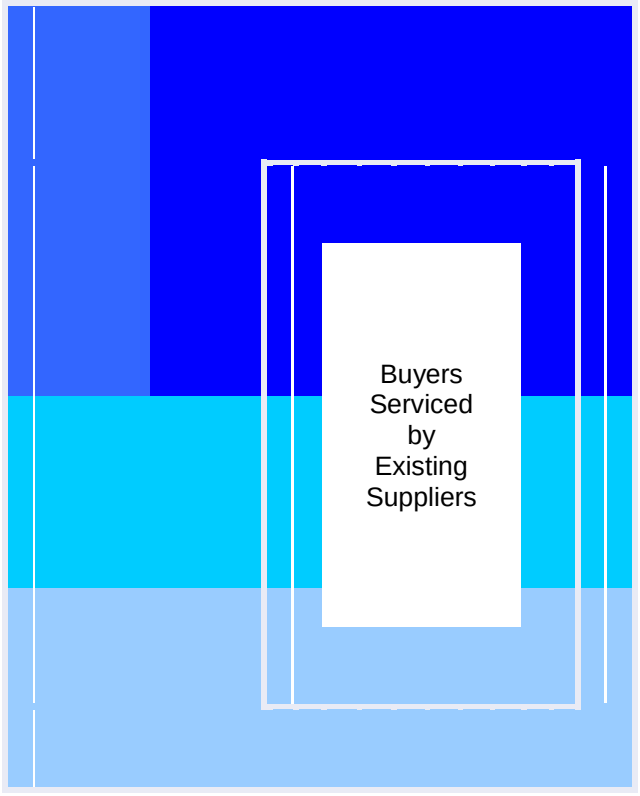
3. BUYERS SERVICED is the term used to denote the function between the products and services offered by Sellers and the particular demand sector the marketing effort reaches. In addition, there is the DEMAND AVAILABILITY to consider as this represents the 'real sales' available to any particular supplier.

TOTAL AVAILABLE DEMAND

DEMAND AVAILABILITY



BUYERS SERVICED



Thus the Buyers Serviced is the demand for which suppliers are offering a suitable product or service and Available Demand the demand reached by a supplier's marketing effort. The areas marked as the overlap for Buyers Serviced, i.e. the demand for which suppliers are offering suitable products or services and which may theoretically be reached by a supplier's marketing activities, but of which part is controlled by either other Purchasers or Suppliers. The Demand Availability is the total demand perceived by the total Purchaser universe; however the Available Demand is the demand which is actually available to individual Suppliers.

The Buyers Serviced is the true demand in terms of product/s and services, however parts of this market may be difficult or impossible to attain due to the control exerted by either the controlling Purchasers or Suppliers.

HISTORIC DATA & TIME SERIES

Last 7 Years to Current Year

This standard HISTORIC format is the most popular time series demanded by readers. Many readers feel that it is more important to know what is likely to happen in the recent past rather that what has transpired in the long-term past. The HISTORIC DATA in the database covers the years from 1997 to the Current Year.

FORECAST DATA & TIME SERIES : MEDIAN FORECAST

From the Current Year to the next 7 Years

The MEDIAN FORECAST DATA covers the next 7 years. This standard FORECAST format is the most popular format demanded by readers.

We can of course provide readers with other data on long-range forecast data and this is done as part of the After-Sales Service.

1. ALL FIGURES IN THIS SECTION ARE IN REAL TERMS: Current Year BASE

REAL TERMS are prices excluding the effects of inflation, thus the Demand figure given can be readily converted into units or volume. This is done by applying the average sales prices for the Current Year and dividing the Demand figures by this price for all years. Thus it is possible to easily ascertain previous and forecasted product volume.

A base year is used because company accounts are historic and thus readers will be able to compare the figures given in this volume with their own figures without the need for conversion or the need for inflators or multiplying factors.

The effect of using Real Terms figures is that the forecasted figures will be depressed, as they do not include inflation, and figures from former years will be increased.

2. The Demand figures and the Trend figures represent an overall median probability trend line which is plotted to give the most probable course amongst the annual Purchasing Forecast scatter. Thus the figures do not reflect year-on-year depressions and peaks in absolute terms, but instead represents a year-on-year modified trend line.

3. All analyses are based on correlations of the results of the Surveys of Suppliers, Distribution and Customers. Thus, for example, an analysis of Demand Sectors will gain data firstly from the End User Surveys and secondly confirmations and correlations will be gained from the Surveys of Suppliers / Distributors. This in the opinion of the publishers is a very accurate method and is far superior than, for example, that which is used in the compilation of the majority of published governmental statistics.

4. All figures given in this volume refer only to the product/s covered and not to any other product or systems which may be connected or associated with the products covered.

5. The TREND figures given in the Industry section of this volume refers to the average year-on-year change in the period specified.

6. The YEAR-ON-YEAR TREND figures given in this volume refer to the average year-on-year change in the period specified

The AVERAGE GROWTH TRENDS figures refer to the long term trends over the period.

Thus the actual Trend is given by a year-on-year figure and the long-term Trends are given as a Real Terms Forecast.

DATABASE LONG-RANGE DATA & TIME SERIES

From 1972 until the Next 28 Years

The database contains a LONG-RANGE HISTORIC time series which covers the years from 1972. This is the standard long range HISTORIC format. We provide readers with this time series (on request) to enable long range regressional analysis for forecasting models which require an extended time period analysis.

The database contains a LONG-RANGE FORECAST time series which covers a period for the next 28 years. This is the standard long range forecast format and is usually used for planning production plant / capital projects, macro-economic trends and demographics data.

We can of course provide readers with other data on long-range historic and forecast data and this is done as part of the After-Sales Service.

EXCHANGE RATES & PURCHASING POWER PARITY

The report database and forecasting models do not use current market or bank exchange rates as these can be deceptive. The rates used are those of the base year in addition to a number of real value factors which reflect the actual or forecasted value of the product in each of the national markets over the period from 1972 with a 28 year forecast. A simple conversion of local currency into U.S. Dollars or any other national currency cannot be used to adequately represent products or services.

The report database and forecasting models are attempting to show the relative values of products or markets free from any extraneous effects of currency movements or government fiscal policy which arbitrarily alter currency exchange rates. Thus the currency calculations and data in the database are indicating relative unit values or the relative cost of the product or service in the national market.

We do not indicate the Currency Conversion Rate that you can use with any calculations and readers will have to apply their own discretion in this respect. Beware however, such calculations involving currency conversions can be artificial and spurious and do not reflect real values of either products or markets.

There is a problem in relating Product or Demand Values or Costs in Real Terms, the National Currency Value in Real Terms (i.e. excluding the effects of Inflation) and the Value of another currency (the Converted Currency, given as $) in relation to the National Currency, thus readers can obtain separate data based on National Currencies from the After-Sales Service.

DEMAND & PRODUCT PARITY

The basis of the data provided is to allow users to produce business plans and forecasting models across national and statistically diverse boundaries. Thus it is necessary to adopt a standard product definition which can be then applied across national borders. The product definition chosen is the U.S. government's NAICS product codes (and the previous SIC product codes where relevant). The problem is to apply these product definitions across the national boundaries. The U.S. government stubbornly clings to the imperial system of measurement and this further complicates the matter.

The use of DEMAND PARITY is intended to allow trans-national business planning and forecasting (however readers can request data based on national product definitions), and in general terms Demand and Product Parity means that equivalent products are compared even where the exact technical specification, or quantification, of the product is not the same. Thus a 12 fluid ounce liquid container as defined in the (Imperial measuring system) NAICS product codes is quantitatively equivalent to 35.5ml, however for the purposes of Demand and Product Parity it will be the equivalent of a 33ml liquid container in countries with a Metric measuring system. Similarly in non-Metric markets a 16 ounces or 1 pound Imperial measure, whilst actually equivalent to 454 grams, will equate to a 450 gram product in Metric measure markets.

For many products this 'Demand Parity' will be based on the 'Purchasing Parity unit costs' -v- 'product performance', rather than 'unit cost' -v- 'technical specifications'. This is because national markets impose different technical specifications on products which essentially fulfil the same customer requirement, and thus these products have a Product Parity which can be used for uniform, cross border, business planning and forecasting.

Financial Notes & Definitions

HISTORIC & FORECAST FINANCIAL DATA TRANSITION PERIODS

The HISTORIC DATA covers the last 7 years, and the FORECAST DATA series covers the next 7 years. There is always a transition period; which is in fact during the last two quarters, i.e. whilst the historic data is being collated. In addition the data given for the next two quarters is considered an estimate rather than a forecast. Thus the 12 month period around the database output date is an estimate.

For the various Financial Scenarios it must be assumed that the Scenario factor or strategy being considered will not exert an impact on the forecast immediately and will not become evident for some time after its inception. Whilst the forecasting models used operates on a monthly time scale and does also take account of other temporal factors (for example seasonality of demand, industry accounting periods, stock taking scheduling, et al) it would be too pedantic to express the transition year in greater detail. Therefore in the forecast data a straight line plot is produced between the BASE year, through the transition period to the first full forecast year.

The data in this section derives data from 31,459 worldwide companies and organisations (Suppliers and Distribution Channel members).

ALL FINANCIAL DATA FIGURES ARE IN REAL TERMS

PURCHASING ENTITIES FINANCIAL BALANCE SHEETS

Row	TITLE	LEGEND
1	TOTAL REVENUES The TOTAL REVENUES figures given are synchronized with the Median Demand Forecast and not to the individual Demand Scenario Forecasts. This ensures that one can use a standardized market measure to compare the Financial data and not have the additional complication of interpreting the financial data in relation to the market scenarios.	$M
2	DOMESTIC REVENUES	% Revenue
3	EXPORTS	% Revenue
4	PRE-TAX PROFIT	% Revenue
5	INTEREST PAID	% Revenue
6	NON-TRADING INCOME	% Revenue
7	OPERATING PROFIT	% Revenue
8	DEPRECIATION: STRUCTURES	% Revenue
9	DEPRECIATION: PLANT AND EQUIPMENT	% Revenue
10	DEPRECIATION: MISCELLANEOUS ITEMS	% Revenue
11	TOTAL DEPRECIATION	% Revenue
12	TRADING PROFIT	% Revenue
13	INTANGIBLE ASSETS	% Revenue
14	INTERMEDIATE ASSETS	% Revenue
15	FIXED ASSETS: STRUCTURES	% Revenue
16	FIXED ASSETS: PLANT AND EQUIPMENT	% Revenue
17	FIXED ASSETS: MISCELLANEOUS ITEMS	% Revenue
18	FIXED ASSETS	% Revenue
19	CAPITAL EXPENDITURE ON STRUCTURES	% Revenue
20	CAPITAL EXPENDITURE ON PLANT AND EQUIPMENT	% Revenue
21	CAPITAL EXPENDITURE ON VEHICLES	% Revenue
22	CAPITAL EXPENDITURE ON DATA PROCESSING EQUIPMENT	% Revenue
23	CAPITAL EXPENDITURE ON MISCELLANEOUS ITEMS	% Revenue

Row	TITLE	LEGEND
24	TOTAL CAPITAL EXPENDITURE	% Revenue
25	RETIREMENTS: STRUCTURES	% Revenue
26	RETIREMENTS: PLANT AND EQUIPMENT	% Revenue
27	RETIREMENTS: MISCELLANEOUS ITEMS	% Revenue
28	TOTAL RETIREMENTS	% Revenue
29	TOTAL FIXED ASSETS	% Revenue
30	FINISHED PRODUCT STOCKS	% Revenue
31	WORK IN PROGRESS AS STOCKS	% Revenue
32	MATERIALS AS STOCKS	% Revenue
33	TOTAL STOCKS & INVENTORY	% Revenue
34	DEBTORS	% Revenue
35	MISCELLANEOUS CURRENT ASSETS	% Revenue
36	TOTAL CURRENT ASSETS	% Revenue
37	TOTAL ASSETS	% Revenue
38	CREDITORS	% Revenue
39	SHORT TERM LOANS	% Revenue
40	MISCELLANEOUS CURRENT LIABILITIES	% Revenue
41	TOTAL CURRENT LIABILITIES	% Revenue
42	NET ASSETS / CAPITAL EMPLOYED	% Revenue
43	SHAREHOLDERS FUNDS	% Revenue
44	LONG TERM LOANS	% Revenue
45	MISCELLANEOUS LONG TERM LIABILITIES	% Revenue
46	WORKERS	persons
47	HOURS WORKED	Hours
48	WORK IN 1ST QUARTER	% of Annual
49	WORK IN 2ND QUARTER	% of Annual
50	WORK IN 3RD QUARTER	% of Annual
51	WORK IN 4TH QUARTER	% of Annual
52	TOTAL EMPLOYEES	persons
53	RAW MATERIALS COST	% Revenue
54	FINISHED MATERIALS COST	% Revenue
55	FUEL COST	% Revenue
56	ELECTRICITY COST	% Revenue
57	TOTAL INPUT SUPPLIES / MATERIALS AND ENERGY COSTS	% Revenue
58	PAYROLL COSTS	% Revenue
59	WAGES	% Revenue
60	DIRECTORS' REMUNERATIONS	% Revenue
61	EMPLOYEE BENEFITS	% Revenue
62	COMMISSIONS & INCENTIVES PAID	% Revenue
63	TOTAL REMUNERATIONS	% Revenue
64	SUB CONTRACTORS	% Revenue
65	RENTAL & LEASING: STRUCTURES	% Revenue
66	RENTAL & LEASING: PLANT AND EQUIPMENT	% Revenue
67	TOTAL RENTAL & LEASING COSTS	% Revenue

Row	TITLE	LEGEND
68	MAINTENANCE: STRUCTURES	% Revenue
69	MAINTENANCE: PLANT AND EQUIPMENT	% Revenue
70	TOTAL MAINTENANCE COSTS	% Revenue
71	SERVICES PURCHASED	% Revenue
72	COMMUNICATIONS COSTS	% Revenue
73	MISCELLANEOUS EXPENSES	% Revenue
74	SALES PERSONNEL VARIABLE & COMMISSION COSTS	% Revenue
75	SALES EXPENSES AND COSTS	% Revenue
76	SALES MATERIALS COSTS	% Revenue
77	TOTAL SALES COSTS	% Revenue
78	DISTRIBUTION FIXED COSTS	% Revenue
79	DISTRIBUTION VARIABLE COSTS	% Revenue
80	WAREHOUSING FIXED COSTS	% Revenue
81	WAREHOUSING VARIABLE COSTS	% Revenue
82	PHYSICAL HANDLING FIXED COSTS	% Revenue
83	PHYSICAL HANDLING VARIABLE COSTS	% Revenue
84	PHYSICAL PROCESS FIXED COSTS	% Revenue
85	PHYSICAL PROCESS VARIABLE COSTS	% Revenue
86	TOTAL DISTRIBUTION AND HANDLING COSTS	% Revenue
87	MAILING & CORRESPONDENCE COSTS	% Revenue
88	MEDIA ADVERTISING COSTS	% Revenue
89	ADVERTISING MATERIALS & PRINT COSTS	% Revenue
90	POS & DISPLAY COSTS	% Revenue
91	EXHIBITION & EVENTS COSTS	% Revenue
92	TOTAL ADVERTISING COSTS	% Revenue
93	PRODUCT RETURNS & REJECTION COSTS	% Revenue
94	PRODUCT INSTALLATION & RE-INSTALLATION COSTS	% Revenue
95	PRODUCT BREAKDOWN & POST INSTALLATION COSTS	% Revenue
96	PRODUCT SYSTEMS & CONFIGURATION COSTS	% Revenue
97	PRODUCT SERVICE & MAINTENANCE COSTS	% Revenue
98	CUSTOMER PROBLEMS & CUSTOMER COMPLAINT COSTS	% Revenue
99	TOTAL AFTER-SALES COSTS	% Revenue
100	TOTAL MARKETING COSTS	% Revenue
101	NEW TECHNOLOGY EXPENDITURE	% Revenue
102	NEW PRODUCTION TECHNOLOGY EXPENDITURE	% Revenue
103	TOTAL RESEARCH AND DEVELOPMENT EXPENDITURE	% Revenue
104	TOTAL OPERATIONAL & PROCESS COSTS	% Revenue
105	DEBTORS WITHIN AGREED TERMS	% Revenue
106	DEBTORS OUTSIDE AGREED TERMS	% Revenue
107	UN-RECOVERABLE DEBTS	% Revenue

PURCHASING ENTITIES FINANCIAL DATA DEFINITIONS

Data given on:	Definition:
% OF CUSTOMERS = 50% Revenue	The best estimate of the percentage of immediate customers accounting for 50% of the sales of the business.
% SHARE OF 4 LARGEST FIRMS	The combined market shares of the four leading firms in the industry, expressed as a percentage.
ACTUAL RETURN ON INVESTMENT	The actual, pre-tax net income expressed as a percentage of investment for the business, used to adjust the future estimates of ROI.
ASSET UTILIZATION	Sales as a ratio of total sales.
AVERAGE REMUNERATION	Total employee remuneration divided by the number of employees.
BORROWING RATIO	Total debt as a ratio of net worth.
CAPACITY UTILIZATION	The average % percentage of standard capacity utilized during the year. Standard capacity is the sales value of the maximum output the business can sustain with: a) facilities normally in operation and b) current constraints (e.g. technology, work rules, labour practices, etc.)
CAPITAL EMPLOYED	The sum of long term liabilities. It represents the counterpart of the net assets employed by the firm.
CREDIT PERIOD	Debtors over sales times 365 days.
CREDITORS RATIO	Creditors over sales times 365 days.
CREDITORS	Trade creditors and bills payable within one year.
CURRENT RATIO	Current assets as a ratio of current liabilities.
DEBT GEARING RATIO	Long term loans as a ratio of net worth.
DEBTORS	Trade debtors and trade bills receivable due within one year.
DEPRECIATION	Includes amounts written off tangible fixed assets, including leased assets.
DIRECTORS REMUNERATION	Includes all payments made to directors including pension fund contributions, ex-gratia payments and payments to directors' family.
DISCOUNT CASH FLOW YIELD RATE	The internal rate of return after tax earned in this business when this strategy is executed. It is the time discount rate at which discounted cash flow plus residual is equal to initial investment.
DISCOUNTED CASH FLOW	The cash generated over ten years from net income, less the cash absorbed by increases in the net investment in the business. The annual cash flows are discounted to a present value, using the time discount rate.
DISCOUNTED NET INCOME (10 YEARS)	From pre-tax net income in each year is deducted a capital charge on the increase in investment since the base period to reflect the cost of these funds. The time discount rate is then applied to obtain the present value of the income stream for the 10 year period.
DOMESTIC REVENUES	Wherever applicable, domestic Revenues represent the proportion of total turnover generated locally less exports produced by the same companies.
EMPLOYEES UNIONIZED	The percentage of total employees of the business who are unionized.
EQUITY GEARING	Shareholders' funds as a ratio of total liabilities.
EXPORTS / REVENUES	Exports divided by Revenues.
EXPORTS	This figure will be shown where it has been disclosed.
FIFO VALUATION	The accounting method used for inventory valuation FIFO, or other method (e.g. LIFO).
FIXED ASSETS / EMPLOYEES	Fixed assets divided by the number of employees.
FIXED ASSETS	Property, plant, fixtures and fittings, office equipment and motor vehicles wholly owned and shown at their written down book value.
FIXED CAPITAL INTENSITY	Gross book value of plant & equipment expressed as a percentage of Revenues. Gross book value includes original value of buildings, real estate manufacturing & transportation equipment.

FIXED CAPITAL INTENSITY	The gross book value of plant and equipment, expressed as a percentage of Revenues.
FORECAST REAL MARKET GROWTH RATE (% / YEAR)	An estimate of the future annual real growth rate of the served market.
FORECAST SELLING GROWTH RATE % p.a.	A forecast of the annual growth rate of the selling prices.
IMMEDIATE CUSTOMER FRAGMENTATION	The proportion of the total number of immediate customers accounting for 50% of total Revenues, expressed as a percentage. For example, if 5 of a business's 100 immediate customers represent 50% Revenue, immediate customer fragmentation is 5%.
INCOME GEARING	Interest paid as a percentage of profit before tax and before interest paid.
INDUSTRY (SIC/NAICS) GROWTH, LONG RUN	The annual long term (10 year) growth rate of the SIC/NAICS industry in which the business is located, expressed as a percentage.
INDUSTRY CONCENTRATION RATIO	The amount of industry shipments accounted for by the four largest firms in the industry expressed as a percentage.
INTANGIBLE ASSETS	Non-tangible assets such as good will, trademarks, patents and copyrights owned.
INTEREST PAID	Gross interest paid. It should be noted that many private companies either do not disclose this figure in full or aggregate short-term, long-term and hire purchase interest together.
INTERMEDIATE ASSETS	Includes investments in subsidiary and associated companies, trade investments and other unquoted investments, insurance premiums on life policies, and Advanced Corporation Tax recoverable. In addition, amounts due from other Group companies (as necessary), associated and affiliated companies, receivable after one year and with no stated fixed repayment terms will be included. Long term portions of trade and sundry debtors will also be included, wherever they are disclosed separately in the accounts.
INVENTORY / REVENUES	The sum of raw materials, work-in-process inventory and finished goods inventory (each net of reserve for losses) as a percentage of Revenues.
INVESTMENT / REVENUES	Investment as a percentage of Revenues. Investment can be measured in any of the following ways: a) net book value of plant and equipment plus working capital b) equity plus long-term debt c) total assets employed minus current liabilities attributable to the business.
INVESTMENT / VALUE ADDED	Investment expressed as a percentage of value added. Value added is adjusted for profits to minimize that portion of the relationship with ROI which is caused by under or overstated earnings.
INVESTMENT PER EMPLOYEE	Average investment, expressed in monetary units per employee.
LONG TERM LOANS	Includes long term portions of bank & other institutional loans, mortgages, hire purchase repayments and leasing obligations, all of which are due after one year. Also, amounts due to group, associated & affiliated companies payable after one year are included.
MARKET POSITION	A factor combining: a) MARKET SHARE: the share of the served market for the business, expressed as a percentage. b) RELATIVE MARKET SHARE: the market share of the business relative to the combined market share of the three leading competitors, expressed as a percentage. For example if ones business has 30% of the market and the three largest competitors have 20%, 10% and 10%: 30 divided by (20+10+10) = 75%.
MARKET SHARE GROWTH RATE	The annual growth rate of market share expressed as a percentage.
MARKET SHARE INSTABILITY	The instability of the market share of the business, measured as the sum of the absolute values of the business's annual market share changes.
MARKET SHARE	The share of the served market expressed as a percentage.
MARKETING EXPENSES / REVENUES	The sum of salesforce, advertising, promotion and other marketing expenses expressed as a percentage of Revenues. Does not include costs of physical distribution.
MISCELLANEOUS CURRENT ASSETS	Cash and near cash items such as quoted investments and tax reserve certificates. Also sundry debtors, prepayments & accrued income due within one year, plus amounts due from group companies, associated & affiliated companies receivable within one year.
MISCELLANEOUS CURRENT LIABILITIES	Sundry creditors, accrued expenses and prepaid income including dividends, corporation tax, social security and other sundry amounts payable within one year.

MISCELLANEOUS LONG TERM LIABILITIES	Deferred and future taxation, minority interests, pension funds and similar liabilities, provisions for liabilities and charges due.
NET ASSETS	The net assets employed are obtained by subtracting total current liabilities from the total assets.
NET WORTH	Equals shareholders' funds less the intangible assets.
NEW PRODUCT SALES / REVENUES	Percentage of sales accounted for by new products. New products are those products introduced during the three preceding years.
NEWNESS OF PLANT & EQUIPMENT (NBV / GBV)	Newness of plant and equipment, measured as the ratio of Net Book Value to Gross Book Value.
NON-TRADING INCOME	Comprises Investment income received, such as income from quoted & unquoted investments, rents received, share of profit from associated companies; as well as Reserves adjustments, such as transfers from capital grant reserve, interest relief grants.
NUMBER OF EMPLOYEES + THEIR REMUNERATION	The average number of employees together with their aggregate wages and salaries.
OPERATING PROFIT MARGIN	Operating profit as a percentage of sales.
OPERATING PROFIT	Pre-tax profit plus interest, less non-trading income.
PRE-TAX PROFIT MARGIN	Pre-tax profits as a percentage of sales.
PRE-TAX PROFIT	The net trading profit figure declared after deducting all operating expenses including depreciation & finance charges but before deduction of tax, dividends, subventions or group relief and other appropriations. Consolidated data is included where applicable in respect of the share of profits & losses of associated companies. Items described as exceptional are included. Those described as extraordinary items are excluded.
PROFIT / EMPLOYEES	Profit before tax divided by the number of employees.
PURCHASE AMOUNT IMMEDIATE CUSTOMERS	The typical amount of products or services bought by an immediate customer in a single transaction.
QUICK RATIO	Current assets less stocks as a ratio of current liabilities.
RESEARCH & DEVELOPMENT EXPENSES / REVENUES	Product or Service R & D expenses plus Process R & D expenses expressed as a % Revenue. Product or Service R&D expenses include all expenses for innovation & advances in the products or services; including improvements in packaging, product design, features and functions. Process R & D expenses include all expenses for process improvements to reduce the cost of producing, processing and handling of goods. Sales are the net Revenues billed including lease revenues.
REAL MARKET GROWTH, SHORT-RUN	The annual growth rate of the size of served market, deflated by the selling price index, expressed as a percentage.
REAL MARKET GROWTH RATE	The historical annual real (unit) growth rate of the market which the business serves, expressed as a percentage.
RELATIVE COMPENSATION	The average of hourly wage rates relative to leading competitors and salary levels relative to competitors. Competitors' wage rates and salary levels are 100%; if ones wage rates and salary levels are 5% higher, ones relative hourly wage rates are 105%, relative salaries are 105%, and ones average relative compensation is 105%.
RELATIVE INTEGRATION BACKWARD	The degree of backward vertical integration (i.e. toward suppliers) of the business relative to its leading competitors.
RELATIVE INTEGRATION FORWARD	The degree of forward vertical integration (i.e. toward customers) of the business relative to its leading competitors (less than, the same as, more than).
RELATIVE MARKET SHARE	The market share of the business, relative to the combined market shares of the three leading competitors, expressed as a percentage.
RELATIVE PRICE	The average level of selling prices of the products & services relative to the average level of the leading competitors. The average price of the competitors is 100%; if the average prices of the business are 5% higher when its price relative to competition is 105%.
RELATIVE PRODUCT QUALITY	The percentage of sales volume from products and service that, from the perspective of the consumer, are judged as superior to those available from leading competitors minus the percentage judged as inferior.
RETURN ON ASSETS	Pre-tax profits as a percentage of total assets.
RETURN ON CAPITAL	Pre-tax profits as a percentage of capital employed.

RETURN ON SHAREHOLDERS FUNDS	Pre-tax profits as a percentage of shareholders' funds.
ROI = NET INCOME / INVESTMENT	Pre-tax net income, including special non-recurring costs, minus corporate overhead costs, as a percentage of average investment including fixed and working capital at book value, but excluding corporate investment not particular to the business.
SALES / EMPLOYEES	Sales divided by the number of employees.
SALES / FIXED ASSETS	Sales as a ratio of fixed assets.
SALES	Gross turnover recorded, including overseas sales, inter-group sales and exports, but excluding Value Added Tax or Sales Tax.
SALES	The net sales billed, including lease revenues.
SELLING PRICE GROWTH RATE	The annual growth rate of selling prices charged, expressed as a percentage.
SHAREHOLDERS FUNDS	The sum of issued, ordinary, and preference share capital, all reserves, the profit and loss balance (retained profits) and government grants.
SHORT TERM LOANS	Includes short term portions of loans, bank overdrafts, hire purchase repayments & leasing obligations, due within one year. Plus amounts due to affiliated entities within one year.
STANDARD PRODUCTS / SERVICES	The products or services of the business more or less standardized for all customers, or are they designed or produced to order for individual customers.
STOCK TURNOVER	Sales as a ratio of stocks.
STOCKS	Stocks and work in progress (net of progress repayments) held.
TOTAL CURRENT ASSETS	The sum of stocks, debtors and other current assets, representing the portion assets which is realizable within a year.
TOTAL CURRENT LIABILITIES	The sum of trade creditors, short term debt and other current liabilities.
TOTAL DEBT / WORKING CAPITAL	Total debt as a ratio of working capital.
TOTAL DEBT	This amount is obtained by adding short term loans to the long term loans.
TOTAL LIABILITIES	The sum of capital employed and total current liabilities.
TRADING PROFIT MARGIN	Trading profit as a percentage of sales.
TRADING PROFIT	Operating profit plus depreciation.
VALUE ADDED / EMPLOYEES	Value added (adjusted for profits) expressed in monetary terms per employee.
VERTICAL INTEGRATION	Value added as a percentage of sales. Both value added & sales are adjusted for profits to minimize that portion of the relationship with ROI affected by under or overstated earnings.
WAGES / REVENUES	Employee remuneration divided by Revenues.
WORKING CAPITAL / REVENUES	Working capital over Revenues.
WORKING CAPITAL	The short-term funding to carry out day to day trading activities, it is obtained by subtracting total current liabilities from the current assets.

Industry Norm Definitions

The data in this section derives data from 31,459 worldwide companies and organisations (Suppliers and Distribution Channel members).

Norms for the Product industry are shown in this section. This represents the major industry sector data for the industry in each country and as such forms the basis of international comparison.

Only the most critical factors can be compared with the various scenarios given as industry averages can at best represent an indication and not a specific point of measure.

Reliance on Industry Norms is often used by analysts in order to support theories and suppositions and these are in turn used for investment scenarios. In fact Industry Norms or Averages are not tangible as they combine and manipulate data from companies in wide ranging activities and thus much of the data is open to interpretation.

Much of the benefit in the analysis of Industry Norms is to use the data to provide guide-lines or parameters which can be seen to define and identify issues for the target industry sector.

Since these Industry Norms should be representative of the entire industry it is wise to provide an average which encompasses all the major countries in the trade cell.

INDUSTRY NOTES + DEFINITIONS for PURCHASING ENTITIES

01. OEM & Manufacturers Market Level
02. Wholesale & Distributor Market Level
03. Retailer & Added Value Retailer Market Level
04. End User & Consumer Market Level
05. Discounted & Promotional Market Level
06. Plant & Equipment Average Annual Investment
07. Product Prices / Market Average Index
08. New Products Introduction Index
09. Relative output of Products of a Superior Quality Index
10. Index of Comparative Salesforce and Selling Expenditure
11. Index of Comparative Advertising Expenditure
12. Index of Comparative General Promotional Expenditure
13. Product Adoption Rates
14. Product Sales Conversion Rates
15. Average Annual Sales Growth Rate
16. Capacity Utilization as a measure of Standard Capacity
17. Standardized Products & Services Index
18. Relative Employee Compensation Index
19. Instable Market Share as an Index of Total Market Share
20. Relative Forward Integration Index
21. Plant and Equipment Investment greater than Depreciation
    Plant and Equipment Investment Equal to Depreciation
    Plant and Equipment Investment Less than Depreciation
    Plant and Equipment Investment - Unallocated
22. Plant and Equipment in Use within the range 0-3 years
    Plant and Equipment in Use within the range 3-6 years

Plant and Equipment in Use within the range 6-9 years
Plant and Equipment in Use over years 9 old / Unallocated

23. Supplier Concentration = 8 Largest
Supplier Concentration = 20 Largest
Supplier Concentration = 50 Largest
Supplier Concentration = Unspecified / Unallocated
24. Immediate Wholesale & Retail Customers
Immediate OEM and Manufacturing Customers
Immediate Consumer and End User Customers
Immediate Non-Specific Customers / Unallocated
25. Enterprises within the Range 1-19 Employees
Enterprises within the Range 20-99 Employees
Enterprises within the Range 100+ Employees
Enterprises within Unspecified / Unallocated Employee Ranges
26. Buyer Age Profile in the range 0-19 Years
Buyer Age Profile in the range 20-24 Years
Buyer Age Profile in the range 25-34 Years
Buyer Age Profile in the range 35-44 Years
Buyer Age Profile in the range 45-54 Years
Buyer Age Profile in the range 55-64 Years
Buyer Age Profile in the range 65+ / Unallocated Years
27. Buyer Profile in the AB Social Group
Buyer Profile in the C1 Social Group
Buyer Profile in the C2 Social Group
Buyer Profile in the DE / Unallocated Social Group
28. End User Age Profile in the range 0-19 Years
End User Age Profile in the range 20-24 Years
End User Age Profile in the range 25-34 Years
End User Age Profile in the range 35-44 Years
End User Age Profile in the range 45-54 Years
End User Age Profile in the range 55-64 Years
End User Age Profile in the range 65+ / Unallocated Years
29. End User Profile in the AB Social Group
End User Profile in the C1 Social Group
End User Profile in the C2 Social Group
End User Profile in the DE / Unallocated Social Group

B²B Buyer Targets

Accounting, Tax Preparation, Bookkeeping & Payroll Services

This database contains data on 31,459 significant worldwide Purchasing Entities (Suppliers and Distribution Channel members).

Once users have identified from the B²B Purchasing World Report document the Materials, Products or Services of interest, together with the Countries of interest (based on the Total Demand, Profitability, Industry data, and other criteria) a next step is to access data on the Buyer Targets, i.e. the individual Companies, Organisations and other Purchasing Entities.

Users can get the Buyer Target data in several sections.

The Procurement Data provides information on the $ Values and/or Quantities/Volumes of Materials, Products and Services purchased by individual Companies and Organisations. In addition to the Materials, Products & Services listed above, additional breakdowns and more detailed product and service data is available from the raw surveys.

The Trade Buyer & End User Data provides information on the Trade Buyers and End Users of individual Companies and Organisations. In addition to Buying Company Targets, the same data is also available on the Trade Buyers and End Users of Industry Companies and Competitors.

The Survey Data provides information on the Surveys of Materials, Products & Services, Operations, Buyer & Decision Maker Profiles, Trading Area, and Competitors. This data is available for Buying Company Targets as well as Industry Targets and Competitors.

The Corporate Data provides information on target companies or organisations and this will give readers a detailed understanding of the target. In addition to Buying Company Targets, the same data is also available on Industry Targets and Competitors.

Cost + Delivery

Costs depend on the data required. A quotation of cost and delivery will be provided on request from the After-Sales Service (see below).

Procurement Data

Demand for Materials, Products & Services

The Procurement Data provides information on the $ Values and/or Quantities/Volumes of Materials, Products and Services purchased by individual Companies and Organisations.

In addition to the Materials, Products & Services listed above, additional breakdowns and more detailed product and service data is available from the raw surveys.

This will always include data, by year Historic: from 1997, and a Forecast by year to 2040. Data can be provided for up to 200 countries.

The client can specify Product / Services Demand breakdowns as needed.

Trade Buyers & End User Data

Trade Buyers

This data can investigate the Trade Buyers in the selected industries. The data is based on a series of existing Databases and raw survey data. The client can specify information as needed.

End Users

This data can investigate the End Users in the selected industries. The data is based on a series of existing Databases and raw survey data. The client can specify information as needed.

Survey Data

Survey Data for the Products & Industries

Each survey (Suppliers, Distribution Channels, Decision Makers, Trade Buyers and End Users) contains 5 sub-sets for Products, Physical Operations, Buyer & End Users, Trading Area, & Competitors in the selected Industries.

Products	The client can specify information as needed.
Physical Operations	The client can specify information as needed.
Buyer & Decision Maker Profiles	The client can specify information as needed.
Trading Area	The client can specify information as needed.
Competitors	The client can specify information as needed.

These surveys cover the Industries, Products, Competitors, Operations and Product Flows in terms of the Suppliers, Distributors, Decision Makers, and End Users.

Industry & Supplier Performance

One can investigate the product Industry in the selected Industries. Industry Performance Survey results. The client can specify information as needed.

Distribution Channels

One can investigate the product Distribution Channels in the selected Industries. Distribution Survey results. The client can specify information as needed.

Decision Makers

One can investigate the product Buyers and Purchasing Decision Makers in the selected Industries. Purchasing Decision Makers Survey results. The client can specify information as needed.

Trade Buyers & End Users

One can investigate the End Users in the selected Industries. Trade Buyer & End User Survey results. The client can specify information as needed.

Corporate Data

This database contains data on 31,459 significant Companies (Suppliers and Distribution Channel members) worldwide.

The Corporate Data provides information on target companies or organisations and this will give readers a detailed understanding of the target company.

This part is provided as a PDF file or a Word file, as specified by the client.

Sample Data Objectives for each Target Company

The data objectives have to be set by the client and were possible these will be achieved by the research. For example:-

1. Financials: historical sales, forecasted sales, gross profit margin.
    a. By industry sector and application sector as defined by the client.

       For example, for the sales made by a Target Company those products sold to specific categories of customers, how much of their revenue is generated from providing various products, or application to specific categories of customers, et cetera.
2. A list of products produced by the Target Company or sourced from other suppliers.
3. Type of distribution channel, e.g. direct sales to End Users, OEM sales, via specifiers, via importers or distributor, partnering with third party providers, et cetera.
4. Partners by type (e.g. specifiers, product distributor, customer service partner) per country
5. Pricing by product sector defined by the client.
6. Discount structures
7. Capacity by product/market defined
8. Availability of products (% of product in stock versus product to be ordered)
9. Sales by the type of Support for all categories specified by the client.
10. The average Modernization and Upgrades period by Product Sector defined by the client.
11. Customer Perceptions
12. The size (in terms of number) of management team per country, number of field sales persons per country, number of customer service staff per country.
13. Countries covered by the competitors, production sites (city), customer service sites (city), headcount, documentation.
14. Technology and innovation: innovative technology or application developments.
15. Et cetera… The client can specify any particular data which needs to be covered.

List of Target Companies

The Client may either select the target themselves, or can specify the Top 10 or Top 15 in the World / Europe / individual Country / et cetera. The client can specify which Target Companies are to be covered.

Base data objectives for the Target Company

Key Personnel:

1. Chairman
2. Chief Executive
3. Directors:
4. Executives:

Corporate Summary:

5. Company Description
6. Company History
7. Legal Entity & Ownership
8. Company Facilities
9. Company Key Assets
10. Mainline product / service
11. Product / services provided
12. Parent Company
13. Bankers
14. Year established
15. Current employees
16. Issued capital
17. Shareholders
18. Last published turnover
19. Subsidiaries
20. Associated companies
21. Companies represented
22. Agencies
23. Physical processing locations
24. Capital investment
25. Advertising expenditure
26. Advertising media
27. Advertising posture
28. Sales promotion activity
29. Method of selling
30. Distribution
31. Distribution network
32. Use of distribution channels

Corporate Observations:

33. Premises
34. Product Brands
35. Product Sales Channels
36. Products Carried & Services Offered
37. Consumer Features & Benefits
38. Current Industry Analysis
39. Competition
40. Competitive Advantage
41. Target Industries
42. Target Customers
43. Current Strategy & Implementation
44. Current Management
45. Current Financial Plan
46. Investment Fund Sources & Use of Funds
47. Future Target Customers
48. Future Process Trends
49. Future Industry Analysis
50. Projected Industry Size
51. Planned Products & Services
52. Development Plans

SWOT Analysis:

53. Strengths
54. Weaknesses
55. Opportunities
56. Threats

Future Strategy Planning & Implementation:

57. Philosophy
58. Product Development
59. Internet Strategy
60. Marketing Strategy
61. Sales Strategy
62. Strategic Alliances
63. Operations

Goals:

64. Renovating premises, stocking, staff & marketing.
65. Industry Penetration
66. Penetrate and raise awareness in target markets.
67. Achieving a higher profit margin.
68. Building the customer base.
69. Generate repeat and referral sales.
70. Expansion potential.
71. Reputation as a quality Supplier.

Management:

72. Organisational Structure
73. Leadership
74. Staff Members

Exit Strategies:

Financial Plans:

75. Finance Requirements
76. Use of Funds
77. Cash Flow
78. Balance Sheet Topics
79. Financial Assumptions

Specific Additional corporate data required on Target Companies

The client can specify any particular corporate data which is needed:

80. -
81. -
82. - …/

These above items are a qualitative analysis of the Target Company. This data is derived from the Surveys of Industry sources, Distribution Channels and Buyers of the products supplied by the target company. This data is not quantified, but is presented as the qualified and subjective opinions of those responding to the surveys.

Financial Data for the Target Company

The financial data is provided in sections:-
1. the most salient Management figures and margins, and
2. a full Balance Sheet and Management Accounts simulation.

Management Accounts

Management figures for the Target Company: as an Excel file:

1. Product Revenue
2. Product Profitability as a % Revenue
3. Total Process Space
4. Average Site Process Space
5. Average Site Revenues
6. Average Site Establishment Cost
7. Fixed Assets: Premises
8. Fixed Assets: Equipment
9. Fixed Assets: Miscellaneous Items
10. Fixed Assets
11. Capital Expenditure on Premises
12. Capital Expenditure on Plant
13. Capital Expenditure on Equipment
14. Cap. Expend. on Data Processing
15. Capital Expenditure on Misc. Items
16. Total Capital Expenditure
17. Retirements: Premises
18. Retirements: Plant & Equipment
19. Retirements: Miscellaneous Items
20. Total Retirements
21. Total Fixed Assets
22. Finished Product Stocks
23. Work in Progress as Stocks
24. Materials as Stocks
25. Total Stocks / Inventory
26. Debtors
27. Miscellaneous Current Assets
28. Total Current Assets
29. Total Assets
30. Creditors
31. Short Term Loans
32. Miscellaneous Current Liabilities
33. Total Current Liabilities
34. Net Assets / Capital Employed
35. Long Term Loans
36. Miscellaneous Long Term Liabilities
37. Shareholders' Funds
38. Process Workers
39. Total Employees

Specific Additional Financial data required on Target Companies

The client can specify any particular Financial data which is needed.

Balance Sheet and Management Ratios

Balance Sheet and Management Accounts for the Target Company: as an Excel file:

1. Return on Capital
2. Return on Assets
3. Return on Shareholders' Funds
4. Pre-tax Profit Margins
5. Operating Profit Margin
6. Trading Profit Margin
7. Return on Investment
8. Assets Utilisation (Sales to Total Assets)
9. Sales as a ratio of Fixed Assets
10. Stock Turnover (Sales as a ratio of Stocks)
11. Credit Period
12. Creditors' Ratio (Creditors / Sales times 365 days)
13. Default Debtors / Ratio of Total Debtors
14. Un-Recoverable Debts Ratio of Total Debts
15. Working Capital / Sales
16. Materials & Energy Costs as a % Revenue
17. Added Value
18. Investment as a Ratio of Added Value
19. Value of Plant & Equipment % Revenue
20. Vertical Integration (Value Added % Revenue)
21. Research & Development Investment % Revenue
22. Capital Expenditure Investment % Revenue
23. Marketing Costs as a % Revenue
24. Current Ratio (Current Assets/Liabilities)
25. Quick Ratio
26. Borrowing Ratio Total Debt ratio of Net Worth)
27. Equity Ratio (Shareholders Funds : Total Liabilities)
28. Income Gearing
29. Total Debt as a ratio of Working Capital
30. Debt Gearing Ratio (Long Term Loans: Net Worth)
31. Average Remuneration (all employees)
32. Profit per Employee
33. Sales per Employee
34. Remunerations / Sales
35. Fixed Assets per Employee
36. Capital Employed per Employee
37. Total Assets per Employee
38. Value of Average Investment per Employee
39. Value Added per Employee
40. Materials Costs as a % Revenue
41. Wage Costs as a % Revenue
42. Payroll and Wages as a Ratio to Materials
43. Variable Costs as a % Revenue
44. Fixed Costs as a % Revenue
45. Fixed Costs as a Ratio of Variable Costs
46. Distribution Costs as a % Revenue
47. Warehousing Costs as a % Revenue
48. Physical Costs as a % Revenue
49. Fixed as a Ratio of Variable Distribution Costs
50. Fixed as a Ratio of Variable Warehousing Costs
51. Fixed as a Ratio of Variable Physical Costs
52. Fixed Ratio of Variable Total Distribution Costs
53. Product Returns Costs % Revenue
54. Product Installation Costs as a % Revenue
55. Product Breakdown Costs as a % Revenue
56. Product Systems Costs as a % Revenue
57. Product Service & Associated Costs % Revenue
58. Customer & Associated Costs % Revenue
59. Work in Progress / Materials Ratio Finished Products
60. Stock
61. Un-recoverable Debts Ratio of Total Debt
62. Un-recoverable Debts Ratio Within Terms
63. Total Sales Costs as a % Revenue
64. Total Distribution Costs as a % Revenue
65. Total Advertising Costs as a % Revenue
66. Total After-Sales Costs as a % Revenue
67. Total Customer Compensation Costs
68. Total Variable Marketing Costs % Revenue
69. Total Fixed Marketing Costs % Revenue
70. Total Fixed Marketing Costs : Ratio Variable Costs
71. Variable Sales Personnel Costs: Marketing
72. Variable Distribution Ratio Marketing Costs
73. Variable Advertising Costs : Marketing
74. Variable After-Sales Costs as a Ratio of Marketing Costs
75. Sales Personnel Variable Costs : Sales
76. Sales Personnel Variable Costs : Debtors
77. Sales Personnel Variable Costs
78. Exports as a % Revenue
79. $ Hourly Pay Rate
80. $ Hourly Wage Rate
81. Capital Employed
82. Return on Capital
83. Return on Assets
84. Return on Shareholders' Funds
85. Pre-tax Profit Margins
86. Operating Profit Margin
87. Trading Profit Margin
88. Return on Investment
89. Assets Utilisation (Sales : Total Assets)
90. Sales / Fixed Assets Materials Ratio Work in Progress
91. Stock Turnover (Sales as a ratio of Stocks)
92. Credit Period
93. Creditors' Ratio
94. Default Debtors Ratio of Total Debtors
95. Un-Recoverable Debts Ratio of Total Debts
96. Working Capital / Sales
97. Materials & Energy Costs as a % Revenue
98. Added Value
99. Investment as a Ratio of Added Value
100. Value of Plant & Equipment as a % Revenue
101. Vertical Integration Ratio
102. Research & Development Investment as a % Revenue
103. Capital Expenditure Investment % Revenue
104. Marketing Costs as a % Revenue
105. Current Ratio
106. Quick Ratio
107. Borrowing Ratio
108. Equity Ratio
109. Income Gearing
110. Total Debt as a ratio of Working Capital
111. Debt Gearing Ratio
112. Average Remuneration (all employees)
113. Profit per Employee
114. Sales per Employee
115. Remunerations / Sales
116. Fixed Assets per Employee
117. Capital Employed per Employee
118. Total Assets per Employee
119. Value of Average Investment / Employee
120. Value Added per Employee

Supplementary Data

The client can specify information as needed.

This section can be used to specify non-Industry or non-Corporate data and research, for example:-

- Product Data
- Distribution Data
- Processes
- Technologies
- Macro-Economic Issues
- Political Issues
- National Legislation and Regulations
- Product Certification and Conformity Issues
- Demographic Data
- Physical & Geographical data (for example, Highways, Elevations, et al)
- Business Resources
- Et cetera…

Accounting, Tax Preparation, Bookkeeping & Payroll Services

B²B Database Editions

Upgrade to the full Database Edition at a reduced cost

To upgrade to the full Database Edition you can use the coupon in the B²B Index Edition to order the upgrade database edition you need at a reduced cost.

To claim your Coupon please contact your usual Dealer, and you will be supplied with the Database Edition of your choice.

World B2B Database: Cost $ 2850, *less the Coupon value of $500*.

Regional B2B Database: Cost $ 1850, *less the Coupon value of $300*.

Country + City B2B Database: Cost $ 2850, *less the Coupon value of $500*.

Country B2B Database: Cost $ 1250, *less the Coupon value of $300*.

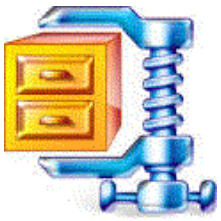
Delivery

Online delivery of a Zipped file in 24 hours; plus an optional back-up DVD shipped in 1 working day.

B2B Database

Accounting, Tax Preparation, Bookkeeping & Payroll Services

Database Editions



www.b2b-ndx.com

Editions available

Accounting, Tax Preparation, Bookkeeping & Payroll Services

The report on Accounting, Tax Preparation, Bookkeeping & Payroll Services is available is several editions, and also there are various additional elements available from the After-Sales Service.

World B^2B Database

The World Database gives market data for Accounting, Tax Preparation, Bookkeeping & Payroll Services on each of the Product and Demand Sectors for about 200 countries. There are data caveats on country data because in certain countries the data may not be available.

Regional B^2B Database

There are 9 Regional Databases available which give market data for Accounting, Tax Preparation, Bookkeeping & Payroll Services on each of the Product and Demand Sectors for countries in a particular Region. There are data caveats for some country data because in certain countries the data may not be available.

1. Canada & USA
2. Central America (31 Countries)
3. South America (13 Countries)
4. Europe (44 Countries)
5. Eurasia (4 Countries)
6. Middle East (19 Countries)
7. Africa (54 Countries)
8. Asia (24 Countries)
9. Oceania (17 Countries)

See the countries in each Regional Report Appendix 1

Country B^2B Database

There are Accounting, Tax Preparation, Bookkeeping & Payroll Services Country Database available for most countries. Country Reports provide detailed information on the target country.

Country + City B^2B Database

The Accounting, Tax Preparation, Bookkeeping & Payroll Services Country + City Database provides users with commercial intelligence on markets and industry in a particular country, plus market, financial and industry data on each of the significant Cities and Towns in the country. For the larger countries, like China, India, the USA, Brazil, et al, the data is generally limited to the top 500 Cities and Towns within the country.

Accounting, Tax Preparation, Bookkeeping & Payroll Services

Demand for Materials, Products & Services

The report will give demand data for each of the below Accounting, Tax Preparation, Bookkeeping & Payroll Services Product and Demand Sectors, by year Historic: from 1997, and a Forecast by year to 2040. Data will be given for about 200 countries.

To see what such Country spreadsheets looks like (*illustrative examples only*):
Market Data
Germany Market
Germany Market Values (US$, Euros, Yen & Yuan)

In addition aggregate Demand data is given (*illustrative examples only*):

World / Global Totals (in US$, Euros, Yen and Yuan)
WORLD Market Values Dollar Euro
WORLD Market Values Yen Yuan

9 Regional (Canada & USA, Central America, South America, Europe, Eurasia, Middle East, Africa, Asia, Oceania) Totals (in US$, Euros, Yen and Yuan):
Europe Market Values Dollar Euro
Europe Market Values Yen Yuan

Year / Country Totals (1997 to 2040).
Year 2010 Country Values Dollars

Code: BS5078_L : NAICS / SIC Product definition: 54121
Accounting, tax preparation, bookkeeping and payroll services

Products covered

ACCOUNTING - TAX PREPARATION - BOOKKEEPING + PAYROLL SERVICES

1. Accounting, tax preparation, bookkeeping & payroll services
2. Raw & Feedstock Materials, n.e.c.
3. Finished Materials, n.e.c.
4. All other Input Materials & Components, n.e.c.
5. Buildings & Fittings
6. Plant & Equipment
7. Vehicles & Equipment
8. Data Processing, Software & Office Equipment
9. Miscellaneous Capital Purchases
10. New Technology Purchases
11. Process Technology Purchases
12. Research & Development Purchases
13. Fuel Purchases
14. Energy Purchases
15. Sub-Contracted Work Purchased
16. After-Sales Services Purchased
17. Technical Process Services Purchased
18. Technical Product Services Purchased
19. Legal & Public Relations Services Purchased
20. Leasing of Buildings
21. Rental & Leasing of Equipment
22. Financial Services Purchased
23. Building Maintenance & Services Purchased
24. Equipment Maintenance & Services Purchased
25. Services Purchased
26. Telecommunications & Data Services
27. Travel, Hotel & Subsistence Purchased
28. Office Supplies, Mailing,
29. Advertising Services & Media Purchases
30. Advertising Materials Purchases
31. Point of Sales Materials Purchases
32. Promotional Materials & Services Purchases
33. Sales Materials & Promotional Print
34. Contracted Logistics Services
35. Logistics Services Purchased
36. Contracted Warehouse & Storage Services
37. Warehouse & Storage Purchases
38. Contracted Product Handling Services
39. Product Handling Services Purchased
40. Contracted Process Services
41. Product Process Service Purchases

NAICS / SIC coded reports and databases

This database is a Demand database which is designed to be compatible with U.S. government databases.

For NAICS / SIC coded reports and databases, the report structures, datasets, field names, et al, are an analogue of U.S. Department of Commerce and U.S. Census databases, but in a worldwide context. The products are described under their NAICS or SIC coding. This coding system classifies products within Product Codes.

For a full explanation of the NAICS coding system see: http://www.census.gov/eos/www/naics/

These product / revenue lines codes are of course determined by the U.S. Government agencies.

However if users want additional data then this can be extracted from the various databases and surveys as part of the After-Sales Service.

Geographic Coverage

Albania
Algeria
Angola
Argentina
Armenia
Aruba
Australia
Austria
Azerbaijan
Bahamas
Bahrain
Bangladesh
Barbados
Belarus
Belgium
Belize
Bhutan
Bolivia
Bosnia + Herzegovina
Botswana
Brazil
Brunei
Bulgaria
Burma
Cambodia
Cameroon
Canada
Chile
China
Colombia
Republic of Congo
D R Congo - Zaire
Costa Rica
Cote d'Ivoire
Croatia
Cuba
Cyprus
Czech Republic
Denmark
Dominica
Dominican Republic
Ecuador
Egypt
El Salvador
Estonia
Ethiopia
Finland
France
French Guiana
Gabon
Gambia
Georgia
Germany
Ghana
Greece
Guadeloupe
Guatemala
Guinea
Guinea-Bissau
Guyana
Haiti
Honduras
Hong Kong
Hungary
Iceland
India
Indonesia
Iran
Iraq
Ireland
Israel
Italy
Jamaica
Japan
Jordan
Kazakhstan
Kenya
Korea South
Kuwait
Kyrgyzstan
Laos
Latvia
Lebanon
Lesotho
Liberia
Libya
Lithuania
Luxembourg
Macedonia
Madagascar
Malawi
Malaysia
Martinique
Mauritius
Micronesia
Mexico
Moldova
Mongolia
Morocco
Mozambique
Namibia
Netherlands
Netherlands Antilles
New Zealand
Nicaragua
Nigeria
Norway
Oman
Pakistan
Panama
Papua
Paraguay
Peru
Philippines
Poland
Portugal
Puerto Rico
Qatar
Reunion
Romania
Russia
Saudi Arabia
Senegal
Serbia + Montenegro
Sierra Leone
Singapore
Slovakia
Slovenia
South Africa
Spain
Sri Lanka
Sudan
Suriname
Swaziland
Sweden
Switzerland
Syria
Taiwan
Tajikistan
Tanzania
Thailand
Trinidad
Tunisia
Turkey
Turkmenistan
Uganda
Ukraine
United Arab Emirates
United Kingdom
United States
Uruguay
Uzbekistan
Venezuela
Vietnam
Zambia
Zimbabwe

***See* Data Caveat *below*.**

Financial Data

The databases will give Financial data for each of the below Accounting, Tax Preparation, Bookkeeping & Payroll Services Financial Data and Margins, by country, by year Historic from 1997, and a Forecast by year to 2040. Data will be given for EACH of the countries covered.

Balance Sheet Data

To see what such a spreadsheet looks like: Balance Sheet Data

Total Revenues, Domestic Revenues, Exports, Pre-tax Profit, Interest Paid, Non-trading Income, Operating Profit, Depreciation: Structures, Depreciation: Plant and Equipment, Depreciation: Miscellaneous Items, Total Depreciation, Trading Profit, Intangible Assets, Intermediate Assets, Fixed Assets: Structures, Fixed Assets: Plant and Equipment, Fixed Assets: Miscellaneous Items, Fixed Assets, Capital Expenditure on Structures, Capital Expenditure on Plant and Equipment, Capital Expenditure on Vehicles, Capital Expenditure on Data Processing Equipment, Capital Expenditure on Miscellaneous Items, Total Capital Expenditure, Retirements: Structures, Retirements: Plant and Equipment, Retirements: Miscellaneous Items, Total Retirements, Total Fixed Assets, Finished Product Stocks, Work in Progress as Stocks, Materials as Stocks, Total Stocks / Inventory, Debtors, Total Maintenance Costs, Services Purchased, Miscellaneous Current Assets, Total Current Assets, Total Assets, Creditors, Short Term Loans, Miscellaneous Current Liabilities, Total Current Liabilities, Net Assets / Capital Employed, Shareholders Funds, Long Term Loans, Miscellaneous Long Term Liabilities, Workers, Hours Worked, Work in 1st Quarter, Work in 2nd Quarter, Work in 3rd Quarter, Work in 4th Quarter, Total Employees, Raw Materials Cost, Finished Materials Cost, Fuel Cost, Electricity Cost, Total Input Supplies / Materials and Energy Costs, Payroll Costs, Wages, Directors' Remunerations, Employee Benefits, Employee Commissions, Total Employees Remunerations, Sub Contractors, Rental & Leasing: Structures, Rental & Leasing: Plant and Equipment, Total Rental & Leasing Costs, Maintenance: Structures, Maintenance: Plant and Equipment, Communications Costs, Miscellaneous Expenses, Sales Personnel Variable & Commission Costs, Sales Expenses and Costs, Sales Materials Costs, Total Sales Costs, Distribution Fixed Costs, Distribution Variable Costs, Warehousing Fixed Costs, Warehousing Variable Costs, Physical Handling Fixed Costs, Physical Handling Variable Costs, Physical Process Fixed Costs, Physical Process Variable Costs, Total Distribution and Handling Costs, Mailing & Correspondence Costs, Media Advertising Costs, Advertising Materials & Print Costs, POS & Display Costs, Exhibition & Events Costs, Total Advertising Costs, Product Returns & Rejection Costs, Product Installation & Re-Installation Costs, Product Breakdown & Post Installation Costs, Product Systems & Configuration Costs, Product Service & Maintenance Costs, Customer Problem Solving & Customer Complaint Costs, Total After-Sales Costs, Total Marketing Costs, New Technology Expenditure, New Production Technology Expenditure, Total Research and Development Expenditure, Total Operational & Process Costs, Debtors within Agreed Terms, Debtors Outside Agreed Terms, Un-recoverable Debts.

Financial Margins & Ratios Data

To see what such a spreadsheet looks like: Financial Margins & Ratios Data

Return on Capital, Return on Assets, Return on Shareholders' Funds, Pre-tax Profit Margins, Operating Profit Margin, Trading Profit Margin, Return on Investment, Assets Utilisation (given as a ratio of Sales to Total Assets), Sales as a ratio of Fixed Assets, Stock Turnover (Sales as a ratio of Stocks), Credit Period, Creditors' Ratio (given as Creditors divided by Sales times 365 days), Default Debtors given as a Ratio of Total Debtors, Un-Recoverable Debts given as a Ratio of Total Debts, Working Capital / Sales, Materials & Energy Costs as a % Revenue, Added Value, Investment as a Ratio of Added Value, Value of Plant & Equipment as a % Revenue, Vertical Integration (Value Added as a % Revenue), Research & Development Investment as a % Revenue, Capital Expenditure Investment as a % Revenue, Marketing Costs as a % Revenue, Current Ratio (Current Assets as a ratio of Current Liabilities), Quick Ratio, Borrowing Ratio (or Total Debt as a ratio of Net Worth), Equity Ratio (Shareholders Funds as a ratio of Total Liabilities), Income Gearing, Total Debt as a ratio of Working Capital, Debt Gearing Ratio (Long Term Loans as a ratio of Net Worth), Average Remuneration (all employees - full and part), Profit per Employee, Sales per Employee, Remunerations / Sales, Fixed Assets per Employee, Capital Employed per Employee, Total Assets per Employee, Value of Average Investment per Employee, Value Added per Employee, Materials Costs as a % Revenue, Wage Costs as a % Revenue, Payroll and Wages as a Ratio to Materials, Variable Costs as a % Revenue, Fixed Costs as a % Revenue, Fixed Costs as a Ratio of Variable Costs, Distribution Costs as a % Revenue, Warehousing Costs as a % Revenue, Physical Costs as a % Revenue, Fixed as a Ratio of Variable Distribution Costs, Fixed as a Ratio of Variable Warehousing Costs, Fixed as a Ratio of Variable Physical Costs, Fixed as a Ratio of Variable Total Distribution & Handling Costs, Product Returns & Rejections Costs as a % Revenue, Product Installation & Associated Costs as a % Revenue, Product Breakdown & Associated Costs as a % Revenue, Product Systems & Associated Costs as a % Revenue, Product Service & Associated Costs as a % Revenue, Customer Complaint & Associated Costs as a % Revenue, Stock Work in Progress & Materials as a Ratio of Finished Products, Stock Materials as a Ratio of Work in Progress, Un-recoverable Debts as a Ratio of Total Debt, Un-recoverable Debts as a Ratio of Debts Within Agreed Terms, Total Sales Costs as a % Revenue, Total Distribution & Handling Costs as a % Revenue, Total Advertising Costs as a % Revenue, Total After-Sales Costs as a % Revenue, Total Customer Compensation Costs as a % Revenue, Total Variable Marketing Costs as a % Revenue, Total Fixed Marketing Costs as a % Revenue, Total Fixed Marketing Costs as a Ratio of Total Variable Marketing Co, Variable Sales Personnel Costs as a Ratio of Marketing Costs, Variable Distribution & Handling Costs as a Ratio of Marketing Costs, Variable Advertising Costs as a Ratio of Marketing Costs, Variable After-Sales Costs as a Ratio of Marketing Costs, Sales Personnel Variable Costs as a Ratio of Sales, Sales Personnel Variable Costs as a Ratio of Debtors, Sales Personnel Variable Costs as a Ratio of Un-Recoverable Debtors, Exports as a % Revenue, $ Hourly Pay Rate, $ Hourly Wage Rate, Capital Employed.

General Contents

Accounting, Tax Preparation, Bookkeeping & Payroll Services World Report

This report provides commercial intelligence on industries in over 200 countries. The report analyses the world Demand with a basic point of reference, namely a base reference country.

These reports give both a narrative description of the matters covered as well as provide users the ability to directly use the Chapters (via Microsoft Word) to produce their own reports and documentation. Experienced users will be able to use the spreadsheet and databases to generate detailed narrative reports, charts and graphics - as well as sophisticated business and commercial forecasts and models. The databases are provided in both Excel spreadsheets and an Access database. Explanatory notes are provided as Word or PDF formats.

As an entry level product the narrative is necessarily illustrative in its terminology and seeks to provide a basic degree of business logic and theory which indicates the rational applied in the forecasting and modelling methodology.

The databases are specifically designed to provide users with a uniform and consistent numeric measure of both (normally) quantifiable values as well as conceptual factors which are (usually) only capable of qualification. Experienced users will know how to apply forecasting and modelling software to the numeric data provided to generate highly detailed and discrete business planning models. The databases provided in this report can be used directly with databases on other product, markets and industries in other countries. The databases are specifically designed to be transnational, currency neutral, inflation and purchasing parity adjusted, product parity and product equivalent adjusted, opportunity cost adjusted, and numerically compatible; they all can be linked or merged programmatically in business planning models to provide multi-national and multi-level analysis.

The databases are designed to give a common definition, unit of measure and quantification of demand in over 200 countries. These rely on data collection at various levels of the product flow; this effectively means: the producer, the distribution channels and the end user or consumers. This data is then correlated with any national and international statistical data produced by official agencies. Unfortunately, product flow data gathering in some countries is difficult, and furthermore the official statistical data is both inaccurate and sparse. In such circumstances, in some countries, we have to flag a Data Caveat as a warning.

Choice of Base Reference Country

As report databases are generated specifically for each client order, the client can select which Base Country the database uses. The choice of a Base Country is important as it puts the database into the client's own perspective. This is important, for example, in respect of Purchasing Parity data or the results of End User Survey data where the world data is presented from the relative position of the Base Country.

Database Edition Demand Research Contents

Please also see the Notes to the contents: Notes

Within each heading there are links with detailed descriptions and explanation of the contents; these can be opened when the link is clicked.

Chapters	Pages	Volumes	Diagrams, Maps & Illustrations	Spreadsheets & Database tables
59	2176	Online & DVD	c. 500	Excel Spreadsheets: 9805 Access tables: 9604

Databases & Structures

Root Folder

Accounting, Tax Preparation, Bookkeeping & Payroll Services Report Database

This folder contains a number of general files, plus the various main Chapter Files.

Summary Documents

The Report contains 2 Summary documents for the Market Research which can be opened in a Browser or as a Word document and paginated.

If required these files can then be saved as PDF files:-

1. MR_Executive_Summary_Brief.html will render into about 70 pages.
2. MR_Executive_Summary.html will render into about 950 pages.

- **Market Research**
  This folder contains the main Market Research files.
- **Corporate Research**
  Where the database is specified as having Corporate Intelligence, this folder contains the main Corporate Research files.
- **Research Data**
  This folder contains the Market Research files which are specific to this edition of the report.
- **BUSINESS PLANNING**
  This folder contains the Business Plan Documents & Boilerplates
  Also see the Business Plan Images folder in Toolkit 1
- **BASE_FOLDERS** Significant folders include:-
  - **CHAPTERS in HTM** HTM files listing the Chapter contents
  - **Cities** HTM files listing Cities & Towns in the database
  - **HELP** Help documents **Also see the HELP folder in Toolkit 1**
  - **MAPS**
  - **MDB** Access databases
    - MarketResearch.mdb
      MarketResearch.mdb Table List
    - World.mdb
      World.mdb Table List
    - World_Product_Sectors.mdb
      World_Product_Sectors.mdb Table List
    - Corporate.mdb
      Corporate.mdb Table List
    - Base.mdb General & Database Reference tables in 'Base_mdb_Database.zip' file

[Size 75.8MB]

- Data.exe Supplemental Database extraction [Optional. 547 databases for Modelling Level products. Size 2.56GB]
- Auxiliary_Data.exe Auxiliary Database extraction [Optional. 44 databases for Modelling Level products. Size 298MB]
- Data_Help.exe [Optional. 10,400 files for Modelling Level products. Size 34MB]

- **NAICS** Classifications
- **REFERENCE** Reference documents: & links to external databases
  Also see the REFERENCE folder in Toolkit 1
- **XLS** Business Planning & Database Reference Spreadsheets
- **XLS_Corporate** Corporate Spreadsheets
  Corporate File List
- **XLS_MarketResearch** Market Research Spreadsheets
  Market Research File List

Documents & Manuals

There are additional resources to be found in Toolkit 1 which can be used to assist the interpretation and manipulation of the database. These are:-

1. Data Manuals on the Report Contents
2. Documents & Templates on the Report Contents
3. Help files on the Report Contents
4. Manuals & Templates on the Report Contents

For a detailed Table of Contents for each chapter, database or spreadsheet: **click** on the Blue **headings shown below. This will open a page in your browser which fully specifies the contents of** that heading.

Spreadsheets

Financial

Industry

Market

Competitive

Critical Parameters

Decision Makers

Market Segmentation

Marketing Costs

Performance

Product Launch

Chapters

1 OVERSEAS DEVELOPMENT
2 ADMINISTRATION
3 ADVERTISING
4 BUYERS – COMMERCIAL OPERATIONS
5 BUYERS – COMPETITORS
6 BUYERS – MAJOR CITY
7 BUYERS – PRODUCTS
8 BUYERS – TRADE CELL
9 COMPETITIVE INDUSTRY ANALYSIS
10 COMPETITOR ANALYSIS
11 COUNTRY FOCUS
12 DISTRIBUTION
13 FINANCIAL - BUSINESS DECISION SCENARIOS
14 FINANCIAL - CAPITAL COSTS FINANCIAL SCENARIOS
15 FINANCIAL - CASHFLOW OPTION SCENARIOS
16 FINANCIAL - COST STRUCTURE SCENARIOS
17 FINANCIAL - HISTORIC INDUSTRY BALANCE SHEET
18 FINANCIAL - HISTORIC MARKETING COSTS & MARGINS
19 FINANCIAL - INVESTMENT + COST REDUCTION SCENARIOS
20 FINANCIAL - MARKET CLIMATE SCENARIOS
21 FINANCIAL – MARKETING COSTS
22 FINANCIAL - MARKETING EXPENDITURE SCENARIOS
23 FINANCIAL – MARKETING MARGINS
24 FINANCIAL - STRATEGIC OPTIONS SCENARIOS

25 FINANCIAL - SURVIVAL SCENARIOS
26 FINANCIAL - TACTICAL OPTIONS SCENARIOS
27 GEOGRAPHIC DATA
28 INDUSTRY - NORMS
29 MAJOR CITY MARKET ANALYSIS
30 MARKET CAPITAL ACCESS SCENARIOS
31 MARKET CASHFLOW SCENARIOS
32 MARKET ECONOMIC CLIMATE SCENARIOS
33 MARKET INVESTMENT + COSTS SCENARIOS
34 MARKET MARKETING EXPENDITURE SCENARIOS
35 MARKET RISK SCENARIOS
36 MARKET STRATEGIC OPTION SCENARIOS
37 MARKET SURVIVAL OPTION SCENARIOS
38 MARKET TACTICAL OPTION SCENARIOS
39 MARKETING EXPENDITURE -v- MARKET SHARE
40 MARKETING STRATEGY DEVELOPMENT
41 MARKETS
42 OPERATIONAL ANALYSIS
43 PERSONNEL MANAGEMENT
44 PHYSICAL DISTRIBUTION + CUSTOMER HANDLING
45 PRICING
46 PROCESS + ORDER HANDLING
47 PRODUCT ANALYSIS
48 PRODUCT DEVELOPMENT
49 PRODUCT MARKETING FACTORS
50 PRODUCT MIX
51 PRODUCT SUMMARY
52 PROFIT RISK SCENARIOS
53 PROMOTIONAL MIX
54 SALESFORCE DECISIONS
55 SALES PROMOTION
56 SURVEYS
57 TARGETS - PRODUCT + MARKET
58 TECHNOLOGY
59 TRADE CELL ANALYSIS

Countries	Demand	Demand Forecast	Financial Forecast	Financial Margins	Historic Financial	Historic Costs	Industry Norms
Albania	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Algeria	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Angola	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Argentina	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Armenia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Aruba	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Australia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Austria	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Azerbaijan	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Bahamas	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Bahrain	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Bangladesh	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Barbados	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Belarus	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Belgium	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Belize	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Bermuda	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Bhutan	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Bolivia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Bosnia & Herzegovina	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Botswana	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Brazil	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Brunei	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Bulgaria	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Cambodia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Cameroon	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Canada	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Chad	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Chile	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
China	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Colombia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Costa Rica	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Cote d'Ivoire	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Croatia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Cuba	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Cyprus	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Czech Republic	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Denmark	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Dominica	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Dominican Republic	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Ecuador	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Egypt	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
El Salvador	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Estonia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Ethiopia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Finland	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
France	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
French Guiana	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Gabon	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Gambia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Georgia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Germany	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Ghana	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Greece	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Guadeloupe	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Guatemala	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Guinea	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Guinea-Bissau	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Guyana	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms

Haiti	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Honduras	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Hong Kong	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Hungary	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Iceland	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
India	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Indonesia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Iran	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Iraq	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Ireland	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Israel	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Italy	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Jamaica	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Japan	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Jordan	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Kazakhstan	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Kenya	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Kuwait	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Kyrgyzstan	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Laos	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Latvia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Lebanon	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Lesotho	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Liberia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Libya	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Liechtenstein	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Lithuania	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Luxembourg	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Macedonia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Madagascar	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Malawi	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Malaysia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Malta	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Martinique	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Mauritius	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Mexico	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Moldova	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Monaco	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Mongolia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Morocco	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Mozambique	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Namibia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Nepal	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Netherlands	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Netherlands Antilles	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
New Caledonia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
New Zealand	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Nicaragua	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Nigeria	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Norway	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Oman	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Pakistan	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Panama	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Papua New Guinea	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Paraguay	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Peru	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Philippines	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Poland	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Portugal	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Puerto Rico	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Qatar	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Reunion	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Romania	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms

Russia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Saudi Arabia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Senegal	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Serbia & Montenegro	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Sierra Leone	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Singapore	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Slovakia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Slovenia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
South Africa	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
South Korea	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Spain	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Sri Lanka	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Suriname	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Swaziland	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Sweden	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Switzerland	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Syria	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Taiwan	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Tajikistan	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Tanzania	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Thailand	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Trinidad & Tobago	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Tunisia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Turkey	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Turkmenistan	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Uganda	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Ukraine	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
United Arab Emirates	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
United Kingdom	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
United States	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Uruguay	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Uzbekistan	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Venezuela	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Vietnam	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Virgin Islands	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Zambia	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms
Zimbabwe	Market	Forecast	Forecast	Forecast	Historic	Historic	Norms

The Data Caveat

The report databases are designed to give a common definition, unit of measure and quantification of demand in over 200 countries. These reports rely on data collection at various levels of the product flow; this effectively means, the producer, the distribution channels and the end user or consumers. This data is then correlated with any national and international statistical data produced by official agencies. Unfortunately, product flow data gathering in some countries is difficult, and furthermore the official statistical data is both inaccurate and sparse. In such circumstances, in some countries, we have to flag a Data Caveat as a warning. What this means is that in some countries the data is not sufficiently verifiable for statistical purposes and in those cases the data may not be presented.

Methodology

For more information on methodology please download a copy of the Methodology Manual:

Methodology_Manual.pdf

Deliverables

The Database Edition is provided as follows:

1. Executive Summary at a Word document (801 pages) + Executive Summary as a PDF (801 pages).
   World Edition: Executive Brief (90 html pages) + Executive Summary (900 html pages).
2. Online downloadable Zipped version of the report.
3. Back-up DVD with Report and Report Database (Optional).
4. 12 months After-Sales Service.
5. 1-2 hour Teleconference / Teamviewer presentation of the report findings if required. See After-Sales Service.
6. Dedicated web site access for the report & databases if required. See After-Sales Service.

About this Database

As an entry level product the narrative is necessarily illustrative in its terminology and seeks to provide a basic degree of business logic and theory which indicates the rational applied in the forecasting and modelling methodology. First time users should read the Database Introduction as well as the Notes and Definitions links found in each Chapter. There are subtle statistical nuances to some of the spreadsheets & databases which will help the user to fine-tune their models and forecasts to obtain maximum effect and greater accuracy.

Data Product levels

Because of the sheer volume of data potentially available it has been necessary to create a number of product levels which can provide clients with as little or as much data as needed. Clients can upgrade their Product level if required.

Database Entry level
Entry level products provide the most basic degree of information supplied. This product can be used to build upon for various business forecasting and planning application. A World Report will have a database of over 9,000 record sets.

Corporate Modelling level
The Corporate level modelling products provide the tools and information for medium and long term corporate forecasting and planning. Typically this level will produce a count of over 24,000 record sets.

Econometric Modelling level
The Econometric level modelling products provide the tools and information for industry level, national, and international medium & long term forecasting and planning. Typically this has a database of over 39,000 record sets.

Presentation level
The Presentation level products provide the information sought by a client company is a graphical or audio-visual format which is bespoke for the particular needs and applications of the client.

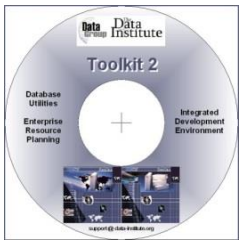
Real Time Support

The After-Sales Service can offer client Real-Time Support. This usually involves using a software utility called TeamViewer (an installation program can be found in the Toolkit on your DVD or Hard Disk Drive) which allows the After-Sales Service support staff to directly link to the client's computer and work with the users in real time.

Toolkits

To assist users there are various Toolkits available on request:

The Files, Data, Documents, Software, Tools, Utilities and other items provided on these DVDs are supplied for the sole use of the recipient. These items are the property of the publishers concerned and they may not be released or distributed without the express permission of the publisher of each item.



Toolkit 1

1. Data Manuals
2. Document Templates
3. Help files
4. Manuals Templates
5. Microsoft Utilities
6. OpenOffice
7. Business Plan Images
8. Reference files
9. US Census Data Tools
10. Utilities & Tools

Because all DataGroup & Data Institute database are directly compatible with U.S. Government databases it is sometimes useful for users to use US Government data handling tools to manage not only US Government data, but also the data provided by DataGroup and Data Institute. Alternatively, if you are already using this US Government software you can simply access the DataGroup & Data Institute databases with the same software. In generate DataGroup & Data Institute use the same database parameters, structures and field names as those found in US Government databases, and thus users can correlate and query databases without undue difficulty.

Toolkit 2

1. Database Utilities
2. Enterprise Resource Planning
3. Integrated Development Environment

If you intend to implement DataGroup and Data Institute databases online (internet or intranet) then an Integrated Development Environment is often the easiest route to data dissemination and data manipulation.

Toolkit 3

There are about 40 Statistical packages provided in this Toolkit. These are Open-Source packages which are generally free to use:

acslX, ADaMSoft, ADMB, AMPL, Analyse-it, Analytica, Angoss, APMonitor, ASReml, Automlab, Baudline, Bayesian Filtering Library, BMDP, BV4.1, CalEst, Ch, Chronux, COMSOL Script, CSPro, DADiSP, DAP, Data Applied, Dataplot, Demetra+, EJS, ELKI, Epi Info, Euler Mathematical Toolbox, EViews, FAME, FEniCS Project, Fityk, FlexPro, GAUSS, Genedata Analyst, GenStat, GeoDA, GLIM, GNU Data Language, GraphPad InStat, GraphPad Prism, gretl, Hermes, IBM SPSS Modeler, IBM SPSS Statistics, IDAMS/WinIDAMS, IDL, IGOR Pro, IMSL Numerical Libraries, Izenda, JAGS, JHepWork, JMP, JMulTi, Julia, KPP, LabPlot, LISREL, Macsyma, Madagascar, MadArtSoft, Madeline, Maple, Mathcad, Mathemagix,, Mathematica, MATLAB, MCSim, MedCalc, Minitab, MINUIT, MLwiN, Mondrian, NCAR Command Language, NCSS, NMath Stats, numberGo Publisher, NumXL, Octave, O-Matrix, OpenBUGS, OpenEpi, OpenMx, OptimJ, Orangesrc="images/ Origin, OriginPro, PARI/GP, Partek, PAW, Perl Data Language, Ploticus, Primer-E Primer, PSPP, PV-WAVE, Q research software, QtiPlot, Quantum, R, R Commander, R Rattle GUI, RapidMiner, RATS, Revolution Analytics, ROOT, Sage, SALOME, Salstat, SAS, scikit-learn, Scilab, SciPy, SHAZAM, Shogun, SigmaStat, SigmaXL, Simfit, Simul, SOCR, SOFA Statistics, SPC XL, Speakeasy, S-PLUS, SPSS, Stata, Statgraphics, STATISTICA, Statistical Lab, Stat-JR, Stats Helper, StatXact, SUDAAN, Systat, The Unscrambler, Trilinos, Unistat, VisSim, Waffles, Weka, WinBUGS, Winpepi, X-12-ARIMA, XLfit, Xlisp-stat, XploRe, Yorick

Toolkit 4

Utilities & resources, for clients using databases on Microsoft Server 2003 systems.

Toolkit 5

Utilities & resources for clients with Microsoft Server 2008 systems. Microsoft Server 2012 migration utilities are also provided in this Toolkit

Proprietary Software package compatibility

If you use proprietary corporate planning software then it is easy to use these databases as they are compatible with the following packages:-

Some Compatible Software products (See the Database Support site for a full list)

Project Management Software: 24SevenOffice, Assembla, AtTask, Basecamp, Central Desktop, Cerebro, Clarizen, codeBeamer, Collabtive, Concerto, Contactizer, CredAbility.info, dotProject, Easy Projects .NET, eGroupWare, FastTrack Schedule, Feng Office Community Edition, FogBugz, GanttProject, Gemini, Genius Inside, Glasscubes, Huddle, Hyperoffice, InLoox, JIRA, Journyx, Kayako, KForge, KPlato, Launchpad, LiquidPlanner, LisaProject, MacProject, MantisBT, MatchWare MindView 3 Business, Merlin, MicroPlanner X-Pert, Microsoft Office Project Server, Microsoft Project, Mingle, O3spaces, OmniPlan, Open Workbench, OpenProj, Oracle Project Portfolio Management, Planisware 5, Planner Suite, Pmplus+, Primavera Project Planner, Project KickStart, Project.net, Project-Open, Projectplace, ProjectSpaces, Projektron BCS, PSNext, QdPM, QuickBase, Redmine, Rachota, SAP RPM, Smartsheet, TaskJuggler, Teamcenter, Teamwork, Tenrox, Trac, TrackerSuite.Net, Ubidesk, VPMi, WorkLenz, WorkPLAN Enterprise, workspace.com, WebSPOC, Wrike, Zoho Projects

ERP Packages: Adempiere, BlueErp, Compiere, Dolibarr, Fedena, GNU Enterprise, JFire, Kuali Foundation, LedgerSMB, OFBiz, Openbravo, OpenERP, Opentaps, Postbooks, SQL-Ledger, Tryton, WebERP, 1C:Enterprise, 24SevenOffice Start / Premium / Professional, abas ERP, Accpac, Agresso Business World, AMS Advantage, BatchMaster ERP, Bowen & Groves, CGram Enterprise, Clear Enterprise, Comarch Altum, Compass ERP, Compiere, Comprehensive Patient Administrator, COA Solutions Ltd - Smart Business Suite, Consona Corporation – Intuitive / Made2manage / AXIS / Cimnet / Encompix / DTR, Epicor Enterprise, Global Shop Solutions One-System ERP Solutions, HansaWorld, ERP Adage (Adage), ERP LN (Baan), ERP LX (BPCS) ,ERP SL (SyteLine), ERP Swan, ERP SX.Enterprise (SX.Enterprise), ERP VE (Visual Enterprise), ERP XA (MAPICS), IFS Applications, JD Edwards EnterpriseOne & JD Edwards World, JustFoodERP.com, kVASy4, Kingdee, Lawson M3 / Movex, Lawson S3, Log-net, Maximo (MRO), Microsoft Dynamics AX, Microsoft Dynamics GP, Microsoft Dynamics NAV, Microsoft Dynamics SL, Momentum, MyWorkPLAN, NetSuite, Openda QX, OpenMFG, Oracle e-Business Suite, Paradigm, PeopleSoft, Plex Online, QAD Enterprise Applications, Ramco Enterprise Series 4.x, Ramco e.Applications, Ramco On Demand ERP, MAS 90, MAS 200, MAS 500, Technology One, SAGE ACCPPAC, SAGE Pro ERP, SAGE ERP X3, SAP Business Suite, SAP Business ByDesign, SAP Business One, SAP Business All-in-One, TaskHub, SYSPRO, SYS-APPS, mySAP, Visibility.net, WorkPLAN Enterprise

Enterprise Feedback Management Systems: SynGro, Perseus (Vovici), Clicktools, DatStat, Inquisite, SPSS, FIRM (Confirmit), NetReflector, Allegiance, Enetrix, Satmetrix, RightNow Technologies, Mindshare Technologies, Data Illusion, KeySurvey (WorldAPP), Kinetic Data, CustomerSat, Medallia, Interview SA, Surveynomics, Invoke Solutions, Qualtrics, Fizzback, Grimmersoft, QuestManager, QuestBack, Globalpark, DataCycles, Dub Studios, eLustro, Kinesis Survey Technologies, Knowledge Wave, myK (myKnowledge), mySurveyLab.com, QuickSearch, Ransys, ResponseTek Networks Corp., TalkFreely, XTCO, Zarca

Resource Web

Sometimes clients also want the data loaded onto a password protected dedicated website for the use of their staff and any other persons they may authorise.

The main benefit of these Resource Webs is that the data is available to all the client's staff and professional advisors wherever they may be, and also when data is updated, or new data is added, then there is a common point of access for that data. Resource Webs are maintained for the use of the client for a period of 12 months from the last update to that site. These dedicated web sites are provided by the After-Sales Service.

For a detailed view of a typical Resource Web: http://www.eni-italy.info produced for ENI, the Italian Oil group

Research & Survey Methodology Analysis

Some client may wish to understand the statistical and methodological basis of the specific research conducted and this can be provided as part of the After-Sales Service.

Statistical Appraisal of Datasets (via the After-Sales Service)

- **Sampling**
  - External Validity
  - Sampling Terminology
  - Statistical Terms in Sampling
  - Probability Sampling
  - Nonprobability Sampling

- **Measurement**
  - Construct Validity
    - Measurement of Validity Types
    - Construct Validity
    - Convergent & Discriminant Validity
    - Threats to Construct Validity
    - Nomological Networks
    - Multi-trait / Multi-method Matrix
    - Pattern Matching Construct Validity
  - Reliability
    - True Score
    - Measurement Error
    - Reliability
    - Type of Reliability Analysis
    - Validity
  - Levels of Measurement
  - Survey Research
    - Survey Type
    - Selecting the Survey Method
    - Construction of the Survey
      - Questions
      - Question Content
      - Response Format
      - Question Wording
      - Question Placement
    - Interviews
    - Appraisal of Survey Method
  - Scaling
    - General Issues in Scaling
    - Thurstone Scaling
    - Likert Scaling
    - Guttman Scaling
  - Qualitative Measures
    - Qualitative Discussion
    - Qualitative Data
    - Qualitative Approach
    - Qualitative Method
    - Qualitative Validity
  - Unobtrusive Measures

- **Design**
  - Internal Validity
    - Establishing Cause & Effect
    - Single Group Threats
      - Regression to the Mean
    - Multiple Group Threats
    - Social Interaction Threats
  - Design Development
  - Design Type
  - Experimental Designs
    - Two-Group Experimental Design
      - Probabilistic Equivalence
      - Random Selection & Assignment
    - Classifying Experimental Designs
    - Factorial Design
      - Factorial Design Variations
    - Randomized Block Design
    - Covariance Design
    - Hybrid Experimental Design
  - Quasi-Experimental Designs
    - Non-equivalent Groups Design
    - Regression-Discontinuity Design
    - Other Quasi-Experimental Design
  - Relationships of Pre-Post Designs
  - Formulation of the Designs
  - Modification & Experimentation

- **Analysis**
  - Conclusion Validity
    - Threats to Validity
    - Validity Improvements
    - Statistical Control
  - Data Preparation
  - Descriptive Statistics
    - Correlation
  - Inferential Statistics
    - T-Test
    - Indicator Variables
    - General Linear Model
    - Post-test-Only Analysis
    - Factorial Design Analysis
    - Randomized Block Analysis
    - Analysis of Covariance
    - Non-equivalent Group Analysis
    - Regression-Discontinuity Analysis
      - Regression Displacement Analysis

Appendix 1 : Regional Report country coverage

Canada & USA
Canada
United States

Central America
Antigua and Barbuda*
Aruba
Bahamas
Barbados
Belize
Bermuda*
Cayman Islands*
Costa Rica
Cuba
Dominica
Dominican Republic
El Salvador
Grenada*
Guadeloupe
Guatemala
Haiti
Honduras
Jamaica
Martinique
Mexico
Netherlands Antilles
Nicaragua
Panama
Puerto Rico
Saint Kitts and Nevis*
Saint Lucia*
Saint Vincent Grenadines*
Trinidad and Tobago
US Virgin Islands*

South America
Argentina
Bolivia
Brazil
Chile
Colombia
Ecuador
French Guiana
Guyana
Paraguay
Peru
Suriname
Uruguay
Venezuela

Europe
Albania
Andorra*
Armenia
Austria
Belarus
Belgium
Bosnia + Herzegovina
Bulgaria
Croatia
Cyprus
Czech Republic
Denmark
Finland
France
Eire
Estonia
Georgia
Germany
Greece
Greenland*
Hungary
Iceland
Italy
Latvia
Liechtenstein*
Lithuania
Luxembourg
Macedonia
Malta*
Moldova
Montenegro
Netherlands
Norway
Poland
Portugal
Romania
Serbia*
Slovakia
Slovenia
Spain
Sweden
Switzerland
United Kingdom
Ukraine

Eurasia
Kazakhstan
Kyrgyzstan
Russia
Uzbekistan

Middle East
Afghanistan*
Azerbaijan
Bahrain
Iran
Iraq
Israel
Jordan
Kuwait
Lebanon
Oman
Pakistan
Qatar
Saudi Arabia
Syria
Tajikistan
Turkey
Turkmenistan
United Arab Emirates
Yemen*

Asia
Bangladesh
Brunei*
Burma*
Cambodia
China
India
Indonesia
Japan
Laos
Malaysia
Mongolia*
Nepal*
North Korea*
Philippines
Singapore
South Korea
Sri Lanka
Taiwan
Thailand
Vietnam

Oceania
Australia
Fiji Islands*
French Polynesia*
Kiribati*
Micronesia*
New Caledonia*
New Zealand
Papua New Guinea

Africa
Algeria
Angola
Benin*
Botswana
Burkina Faso*
Burundi*
Cameroon
Cape Verde*
Cen African Rep*
Chad*
Cote d'Ivoire
Democratic Republic Congo*
Djibouti*
Egypt
Equatorial Guinea*
Eritrea
Ethiopia
Gabon
Gambia
Ghana
Guinea
Guinea-Bissau
Kenya
Lesotho
Liberia
Libya
Madagascar
Malawi
Mali*
Mauritania*
Morocco
Mozambique
Namibia
Niger*
Nigeria
Republic Congo*
Rwanda*
S Tome Principe*
Senegal
Seychelles*
Sierra Leone
Somalia*
South Africa
Sudan*
Swaziland
Tanzania
Tunisia
Uganda
Zambia
Zimbabwe

The countries marked * indicate a data caveat due to local survey conditions.

Appendix 2 : About the After-Sales Service

The DataGroup / Data Institute After-Sales Service are an independent unit which provides support to DataGroup / Data Institute users. The After-Sales Service is a stand-alone unit which is not connected to any particular Distributor, Reseller or Retailer.

Support is provided on a contractual basis to Account Holders; and on an Ad Hoc basis to retail & non-account users.

Database specificity
The After-Sales Service can only provide support for the specific database(s) licenced to the user. We cannot generally provide data from unrelated databases, unless there is a specific agreement for this.

Costs
The current cost is $95 per hour; this includes all researchers / computer / database access costs. This costing is based on work which is scheduled at off-peak times.

Delivery
We normally seek to fulfil orders in 7-14 days. For more urgent After-Sales Service work the costs depend on the client's time frame and the availability of our researchers.

Telephone Support
Account Holders receive telephone support via their Account Manager. We are unable to offer telephone support to Ad Hoc or retail clients unless there is a specific agreement for this.

Online Support
Account Holders receive online support via their Account Manager. We are able to offer online support to Ad Hoc or retail clients by specific agreement for this.

Quotations
Client will usually be provided with a formal proposal and quotation for After-Sales Service work. This will underline the work which is to be provided and the cost of that work.

How to order After-Sales Services

The After-Sales Service is most effective if users plan their orders sequentially, i.e. extract the basic data which will then lead to more complex data or correlations. This also helps to reduce costs as the use of automated processing & standard data formats are always less expensive to produce than Ad Hoc work.

Modular research
Once the After-Sales Service understands the general data requirements they will send the Client a Modular Proposal as a Word document. The Client can then select the Parts required, and amend or modify the information objectives.

The best way to organise the ordering of data is as follows:-

1 **Additional Market Research Data**

2 **Distribution Channels & End Users**

3 **Survey Data**

4 **Corporate Data**

5 **Additional Requirements**

Once a client has specified exactly what data is needed, and that specification is available, then the After-Sales Service will produce a written quotation of cost and delivery time.

Database Compatibility

The increased use of Database Management Systems, Business Planning and Control Systems, Enterprise Resource Planning, Management Information Systems, and other tools amongst management professionals has produced a critical need for the harmonisation of data across various software applications and systems platforms. The After-Sales Service ensures that its output, where required, will be fully compatible with every product and database.

For this reason all the databases use harmonised database and data sets; thereby users can obtain any database from any of the publishers, for any of their brands, with the assurance that these databases are fully compatible and can be used in conjunction with one another and the various platforms, operating systems and software.

The Data Institute has, since 2007, undertaken the harmonisation and convergence of the database specifications and definitions of the various database providers. This is to allow users a uniform and standardised reference to use with their planning and forecasting; and to allow cross-database functionality.

The data sets, modules and standards shown are now fully harmonised and standardised to allow data and software interflow and cross-platform usage of the databases. Users may obtain older data dictionaries and standards, and/or data sets and data dictionaries for their own national standards. The standard product and market definitions have been harmonised and are provided (in the standard database products supplied), often as the NAICS classifications. Users wishing to remain with the previous SIC classifications may obtain these databases under that classification system. Users requiring other (U.N., European, Japanese, et cetera) classification definitions and norms may obtain those as necessary. Accounting standards are also harmonised according to the U.S. regulatory norms; however other norms are available. Data dictionary and data definition bridges and converters are available to allow users to update or standardise their databases. The Data Institute has undertaken to maintain support for the older data dictionary standards and definitions until 2025; however users are urged to update at their earliest convenience.

The Data Institute

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